

# Minutes of a Meeting of Freethorpe Parish Council held on Monday 20<sup>th</sup> January 2020 at 7.45pm at Freethorpe Village Hall

**Attendance:** Nick Spencer (Chairman)  
David Lake  
Janet Church  
Michael Blake  
Paul Bacon  
Linda Turner

**Also in attendance:** Grant Nurden (District Councillor) and John Fleetwood (Tree Warden).

## **Public Participation**

Grant Nurden – Broadland District Council – Report attached  
Replies to GNL Plan Consultation by 16/3/20

Grant to Email Nick re grant to Junior Tree Wardens

John – Tree Warden – reported that 1000 trees planted in Broadland this year, £1000 donation received from Hellesdon PC, 5m<sup>3</sup> of bark delivered to Freethorpe school. Hoping for £3K grant from BDC, attended Tree Resilience & Stakeholder Meeting at NCC.

**PC  
GN**

## **Apologies**

Apologies received from Parish Clerk Stephen Williamson - illness

## **Declarations**

None for the meeting however, Michael Blake informed that he is now a School Governor for the Together Federation, which includes Freethorpe Primary School.

## **Matters Arising**

November Minutes not available but from recollection, PC to write to Halvergate Parish Council in Support of enforcing weight limit on Branch Rd

**PC**

## **Planning**

No applications

## **Budget 2020-21 & Precept**

A £13,000 Precept was proposed by M.Blake and Seconded by Paul Bacon and agreed by Council. Budget attached.

## **New Clerk**

Stephen is resigning as Parish Clerk on 31<sup>st</sup> March – Please see attached letter. Resignation accepted by Nick as Parish Council Chair. Need to advertise Clerk position vacancy at NALC plus Parish Notice Boards. Contact Acle Clerk plus two Clerks residing in Freethorpe for possible interest.

**PC**

## **Financial Matters & Payments**

Need to check on progress of Section 106 monies it appears as though there may have been no communication since January 2018.

No claim for VAT since March 2018

Parish Council requires to see the invoices for the 106 monies and other invoices for VAT purposes.

**PC**

Currently holding cheques to the value of £7,131.62 but insufficient funds in the current account to cover this £3,032.70, until Section 106 monies come in to the account.

Instruction was signed to transfer £5,000 from the reserve account into the current account to enable invoices to be paid if the section 106 monies was not forthcoming. Attached.

Cheques were signed for  
Indigo £9.84 for glass collections,  
Calica Computer Solutions £12.00 x 2 for SAM maintenance.  
Attached

Question was raised regards claiming recycling credits. David Lake to forward detail again. **DL**

Question was raised if we were due any further 106 monies from developments at Palmers Lane and the Garage Development. **PC**

Discussion held on future provision for maintenance of the MUGA.

Cheque for £21.00 on 18<sup>th</sup> November no note on cheque stub **PC**

### **Village Matters**

Noted that abandoned vehicle (burnt out in ditch) on Branch Rd Halvergate  
The Christmas Hampers were not delivered. Were they requested? **PC**

### **Other Information**

Highways Visit planned 03/02/2020 anything to report please notify clerk **PC**  
Town and Parish Council Meeting at Broadland D.C Wed 22<sup>nd</sup> Jan 7pm. Michael volunteered to attend. **MB**

### **Councillors Comments**

Michael proposed himself seconded by Janice to assist the chairman in the absence of the clerk. **MB**

### **February Meeting**

17/2/20 – 7.45pm