

FREETHORPE PARISH COUNCIL
ARCHIVE MINUTE BOOKS
2002-2003

Minutes of Freethorpe Parish Council meeting held on Monday, 15th April 2002 at Freethorpe Village Hall at 7.30.p.m.

An apology was received from Mr. Michael Blake.

Present - Roger Pipes [presiding], David Wright, Janet Church, Linda Turner, David Lake, Brian Iles [Norfolk County Councillor], Mike Northover [Broadland District Councillor] and the clerk..

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising - It was noted that Mr. Barry Brooks has cleaned out the Village Pond at Wickhampton free of charge, and the clerk was asked to write a letter of thanks for this service to the community.
The skip placed at the Village Hall on weekend of 6/7th April was filled with many items which did not come under the category of household waste., and the clerk had received a complaint from B.D.C. It is hoped that the new scheme for village collections of green waste material for re-cycling will help with disposal problems.
3. Planning - councillors supported application by Mr. & Mrs. Brownsell for rear extension and garage conversion at 3, Granary Close, Freethorpe.
Parish Council objected to application by Hirst Farms for outline planning for a dwelling and garage adjacent 104, The Common, Freethorpe, on the grounds of incorrect plan which did not show extension at 104, although B.D.C. had approved this development and building work has commenced, and also it was felt that the building line of other properties had not been considered.
4. Finance - Golden Jubilee committee had asked for a P.C. donation towards mugs for the children. PROP. R. Pipes, Sec. L. Turner that a donation of £100.00 be made for this purpose. All in favour. [clerk to contact Cathy Ward re payment details]
The chairman explained new Audit regulations including the appointment of an internal auditor who has no connections with the Parish Council. Clerk was asked to enquire whether the Cantley Parish Clerk, Gillian Brown, would undertake this work, and it was agreed that a payment would be made to the person who is appointed.
5. A.O.B. - ADOPTION OF NEW MODEL CODE OF CONDUCT FOR PARISH COUNCILLORS - Prop. D. Lake, Sec. J. Church to adopt as follows, voting 4 in favour, 1 against.
Freethorpe Parish Council resolves to adopt with effect from 5.5.02 all the mandatory provisions of the Model Code of Conduct contained in the Parish Councils [Model Code of Conduct] Order 2001 which for the time being applies to the Authority, as regards the conduct which is expected of Members and Co-opted Members of the Authority. The Chairman completed form in order to notify B.D.C of this decision.
MEMORIAL TO ANDREW LEES - ceremony will take place at Wickhampton on Saturday, 18th May 2002 at 2 p.m.. Clerk to inform Norfolk Constabulary.

ANNUAL PARISH COUNCIL - Monday, 13th May 2002 7.30.p.m. at Freethorpe Village Hall, to be followed at 8 p.m. by ANNUAL PARISH MEETING.

----- [signed] 13/5/02 ----- [date.]

Minutes of special meeting of Parish Council held at the
Church Hall at Freethorpe Methodist Church on
Monday, 29th April 2002 at 7.30.p.m.

Apology received from David Lake.

Present - Roger Pipes [presiding], Janet Church, Linda Turner, Michael Blake, Mike Northover [District Councillor], one parishioner and the clerk.

Meeting had been called to discuss Ed Wharton's application for belonging to the Countryside Stewardship Scheme and to look at his plans for Manor Farm, Freethorpe [hedge planting, green margins etc.]

It was decided to give support to Mr. Wharton's application because of the inherent benefits - extra habitat for wildlife, enhancement of the environment and public access for walks etc.

A copy of the plan will be displayed at Freethorpe Post Office asking for any queries to be addressed to Mr. Ed Wharton at Winsford Hall, Stokesby.

signed -----

DATE -----

13.5.02.

Minutes of Annual Meeting of Freethorpe Parish Council
held at Freethorpe Village on Monday, 13th May 2002 at 7.30.p.m.

Apology from Mr. B. Iles [Norfolk County Councillor]

Present - Roger Pipes, David Lake, Michael Blake, Janet Church, Linda Turner, 2 parishioners, the clerk and Mike Northover [District Councillor]

The clerk asked for nominations for a Chairman, and it was proposed by Janet Church and seconded by David Lake that Roger Pipes be reelected. All in favour, and Roger agreed to serve but said that he would not be standing at the Parish Council election due in 2003.

Vice-chairman - Prop. Janet Church, Sec. Michael Blake that David Lake be appointed, all in favour.

Clerk and Responsible Financial Officer - Prop. Michael Blake, Sec. L. Turner, that Edith Moll continues, all in favour. and it was agreed that clerk's salary be increased to £520 p.a. plus expenses.

All in favour. It was noted that new signatories will be needed for cheques. It is not yet possible to appoint a new Internal Auditor as Gillian Brown has been approached but has not yet said whether she is prepared to serve in this capacity. The year's accounts were made available for inspection, and were signed by the Chairman.

1. Minutes of previous meetings had been circulated, and were signed as a true record.

2. Matters arising - there had been some interest shown in plans for Ed Wharton to join the Countryside Stewardship Scheme. Janet Church was asked to suggest to the Jubilee Committee that the Village Hall payment of £100 towards mugs be made direct to the suppliers, and that a copy of the invoice be made available for P.C.records.

3. Finance - cheque was signed for Cornhill Insurance - £472.65

4. No further planning applications. No reply to objections raised to application by Hirst Farms for dwelling next "Honeypot Cottage", The Common, Freethorpe.

5. A.O.B. -Casual vacancy on Parish Council - only name mentioned was Andrew Garner, so it was decided to mention the vacancy in Yarmouth Mercury notes.

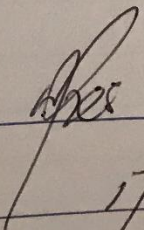
David Lake reported that he has fixed the dog bins near Wickhampton Play Area -B.D.C. to be told. Roger Pipes said that Mr. Webster, owner of Church Farm, Freethorpe, will be speaking to him about variations re Countryside Scheme plans as made by Hirst Farms [previous landowners]

Janet Church reported that the Village Hall and Playing Field Committee had been informed by B.D.C about reports of loud noises from car radios at Village Hall Car Park.

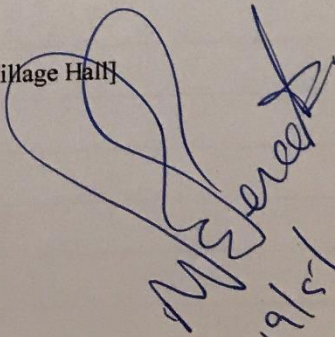
Various leaflets etc. were given to Councillors for perusal including B.D.C. list of complaints re breach of planning regulations.

David Lake asked whether money earmarked for Wickhampton Pond clearance [which had been carried out at no charge], might be donated towards work at Wickhampton Play Area. The Chairman asked that costings be presented to the P.C. for discussion.

Next meeting - Monday, 17th June 2002 at 7.30.p.m. [Freethorpe Village Hall]



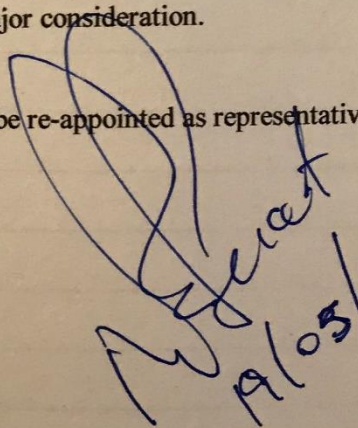
17.06.02.


19/5/02

Minutes of Annual Parish Meeting held at Freethorpe Village Hall on Monday, 13th May 2002 at 8 p.m..

Roger Pipes presided, and following were present - David Lake, Michael Blake, Janet Church, Linda Turner, 2 Parishioners, the clerk and Mike Northover [District Councillor]

1. Minutes of last Parish Meeting were read and signed as a true record.
 2. Matters arising - it was agreed that all had been dealt with by the Parish Council .
 3. Report on the Walpole Almshouse Charity was presented by Freda Pipes who said that a number of repairs had been carried out at the cottages, one tenant had already installed a shower, one lady did not wish to have shower facilities, and the tenant of the middle cottage has applied for a grant to have a shower fixed, but it seems to be taking a long time. Audited accounts for year ended 31st March 2001 were made available for perusal, as were bank sheets and accounts book to 31st March 2002.
 4. The Chairman in his report said that this had been a quiet year for the Parish Council with usual work on highways, dog bins had been supplied by Broadland D.C. and seemed to have been a success. The New Code of Conduct for Parish Councillors had been a major consideration. He thanked Mike Northover for help during the year.
 5. Prop. David Lake and Sec. Michael Blake that Linda Turner be re-appointed as representative to the Village Hall and Playing Field committee. All in favour.
- No date was fixed for the next parish meeting.


19/05/02

Minutes of Meeting of Freethorpe Parish Council held at Freethorpe
Village Hall on Monday, 17th June, 2002 at 7.30.p.m.

Present - Roger Pipes [presiding], David Lake, Linda Turner, Michael Blake, 2 Parishioners and the clerk. In attendance - Mike Northover [District Councillor].

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising - Application for dwelling and garage next 104, The Common, Freethorpe had been withdrawn. It was noted that B.D.C. have informed the clerk that they are still awaiting an application with regard to land adjoining the garden of the School House, Freethorpe.
Councillors agreed to coopt Andrew Garner on to the Parish Council, and the clerk was asked to send him a copy of the New Code of Conduct for Parish Councillors, and if he is willing to serve then he will be given the forms with regard to declaration of interests and acceptance of office to complete.
3. Finance - it was agreed that new signatories for P.C. cheques for Giro account be - Roger Pipes, David Lake and Michael Blake., and necessary forms were completed.
Michael Blake had carried out internal audit to 31st March 2002, and reported that everything is in order.
4. There were no further planning applications to consider.
5. A.O.B. -Councillors were handed forms with regard to declaration of interests, and new forms of acceptance of office - these to be delivered to the clerk during this week so that declarations of interests can be forwarded to B.D.C., with copies to be held by the clerk.
Reedham Rainbow Guides had written to ask for donation to help in setting up this activity for 5 to 7 year old girls, meetings at Reedham Village Hall, but children to attend would be mainly from Freethorpe. Prop. Linda Turner, Sec. Michael Blake that a donation of £25.00 would be appropriate, and clerk to inform that this will be paid at July meeting.
The clerk had been asked for details of Freethorpe Village Sign for a couple at Ormesby who are collecting material for a book. This information has been passed on together with a suggestion that they might like to include the new Wickhampton sign as well. The clerk had found from an old minute book that the mould for the Freethorpe sign had been left with the Village Hall Committee [Mr. R.Stenholm's name was mentioned], and it was decided to make enquiries about location of this mould at the present time.
Parishioners mentioned concern about state of the foot-paths under the Countryside Scheme since the farm had changed hands - the chairman said that he would speak to new owner.

NEXT MEETING - MONDAY, JULY 15th 2002 - 7.30p.m. Freethorpe Village Hall.
[Mr. M. Northover offered his apologies as he will be on holiday]

15.07.02 [date]

[signed]

Minutes of special meeting of Freethorpe Parish Council held on Monday,
1st July 2002 at the Freethorpe Methodist Church Hall at 7.30.p.m.

An apology was received from Mr. Mike Northover (District Councillor).
Present - Roger Pipes (presiding), David Lake, Janet Church, Linda Turner,
2 parishioners and the clerk.

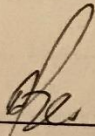
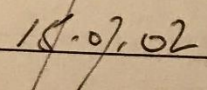
The Chairman explained that the meeting had been called to look at the plans for outline planning permission for house and garage adjacent to 104, The Common, Freethorpe. This was an amended application replacing the one which had been withdrawn.

The alterations to the plans were 1. that the permissive footpath was now clearly marked, and the house had been sited further back so as not to be in the line of vision from the new extension to Honey-pot Cottage (104, The Common).

One parishioner was concerned that the footpath should be marked and maintained at 2 metres in width.

Decision - to inform B.D.C. that the Parish Council feel it is important that the permissive footpath be fenced and maintained at the measurement of 2 metres in width as on plan, and also that it is noted that the proposed development is behind the present building line of neighbouring properties.

The clerk is to make enquiries about position with regard to maintenance of foot-paths.


_____ (signed)

_____ (date).

Minutes of meeting of Freethorpe Parish Council
Held at Freethorpe Village Hall on Mon., 15th July 2002 at 7.30p.m.

An apology was received from Mike Northover and from David Lake.

Present - Roger Pipes [presiding], Michael Blake, Linda Turner, Andrew Garner [new councillor who was welcomed by the chairman], and the clerk.
 Janet Church had suffered a bereavement, and was unable to attend.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising - The mould for the village sign at Freethorpe is in the loft at the Village Hall -this was confirmed by John Harris.
3. Planning - Plans submitted by Mr. & Mrs. C. High for a Conservatory were supported by the council.
4. Finance - The accounts to 31.3.02 were approved by the council, as were answers given by the financial officer on auditor's form.
 Cheques were signed for Reedham Rainbows -£25.00, and for each of the three cemeteries in the Parish [Methodist and All Saints' and St. Andrew's Churches] £150.00, and the clerk's salary to 31.3.02 £500.00 and expenses of £24.46, and to NCATPC for annual sub.£125.77
5. A.O.B. It was decided that the Broadland Flood Alleviation Project does not apply to our Parish, so no reply is necessary.
 One parishioner had requested that a Doctor's surgery is necessary in Freethorpe, but councillors felt that as there is no great demand for this there is no need for action at this time.
 Andrew Garner had been coopted to fill one casual vacancy on the council, and B.D.C. has informed the clerk that another cooption is needed as they have had no request for an election. Therefore councillors are asked to have nominations ready at the next meeting. Andrew Garner completed his Acceptance of office form, and also had declared his interests as required and this has been sent to B.D.C. for their records.
 The new Planning sub-committee was appointed - Roger Pipes, David Lake and Linda Turner.

Next meeting at Freethorpe Village Hall on Monday, 16th Sept. 2002 -7.30p.m.

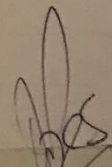
----- [signed]

----- 16.09.02 [date]

Minutes of Meeting of Freethorpe Parish Council held at Freethorpe Village Hall
on Monday, 16th September 2002 at 7.30p.m.

Present – Roger Pipes [presiding], David Lake, Janet Church, Linda Turner, Michael Blake, Andrew Garner, one Parishioner and the clerk. In attendance Brian Iles – Norfolk County Councillor and Mike Northover – Broadland District Councillor. Also for part of the meeting – Mark Webster.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising [from earlier minutes] Gillian Brown has agreed to act as Internal Auditor at cost to P.C. of £20.00 *per annum*.
Other matter arising to be dealt with under A.O.B. [nomination of new P.C.]
3. Planning – The Parish Council supported an application by Mr. & Mrs. G. Goodson for a two storey rear extension at 41, The Green, Freethorpe. B.D.C. notes re planning regulation matters were read by the clerk. Andrew Garner declared an interest in following, and left while matter was discussed – his application for dwelling next 104, The Common, had been seen by the planning sub-committee who had supported the development, also further amended application with changes to glass in first floor windows – P.C. approved if neighbours are happy with this.
4. FINANCE Broadland Home Watch Association had written to ask for donation, but it was not felt to be appropriate since the Home Watch Scheme in Freethorpe has lapsed.
5. A.O.B. – P.C. appointment of a School Governor for Freethorpe C.P. School. The clerk to the School Governors had written to ask the P.C. to nominate someone to serve for one term of office, when a representative from Halvergate will be appointed. Andrew Garner [at present a Parent Governor whose term of office is almost over] and David Lake, both of whom have children at the school, expressed interest. Matter to be discussed at next meeting – appointment to be made by November 2002.
TREE WARDEN – B.D.C. had written to the clerk to enquire whether Robert Waters is continuing as Tree Warden, as he has not attended any of the various Meetings. The clerk was asked to contact Mr. Waters to find out whether he wishes to continue.
The clerk had received a letter from the Shelroy^{Trust} inviting nominations for people to receive Christmas Hampers – this could include elderly, lonely or needy one-parent families. Nominations to be made at October meeting.
Annual Meeting of Parish and District Concillors at Thorpe Lodge on Tuesday, 8th October 2002 at 7 p.m. – Roger Pipes and Michael Blake will attend.
It was noted that B.D.C. have informed the clerk that they will not be going ahead with the Pilot Waste collection at the present time.
N.C.C. Street Lighting leaflet – it was noted that Freethorpe is listed as a rural dark landscape.



Continued.....

There were no nominations for a person to fill the vacancy on the Parish Council. The clerk was asked to include in Yarmouth Mercury report that if anyone is interested, would they please contact Edith who will report to next meeting. Michael Blake queried with Mike Northover the date of the next District Elections -and was told that these will take place in May 2004.3. *yes*. Mr. Brian Iles spoke about leaflets re Waste which had been distributed, and said that he hoped everyone would remember to return to N.C.C. the completed questionnaire and other suggestions. He also spoke about concern about finances - costs are rising for the county, in all expected to be an extra £40 million.

Mr. Mark Webster then addressed the meeting re the Country Stewardship Scheme which he has taken over from Richard Hirst, former landowner. He said that the prime object of the scheme is to enhance the environment, working together with farming operations, and with improved access for the public. Present scheme is not practical, and he has observed that people are walking wherever they like. This scheme is not workable, so Mr. Webster shew plans of new scheme which aims to increase public access in certain areas while other places will be kept free from public access. Wood planting [with access for public] - school children to be involved if possible, wider permissive foot-paths, permissive bridle-ways etc. -he appealed for support in making this scheme work.

Next meeting at Freethorpe Village Hall - Monday, 21st October 2002 -7.30p.m.

bes.
----- [SIGNED]

21.10.02.
----- [DATE]

Minutes of meeting of Freethorpe Parish Council held at Freethorpe Village
Hall on Monday, 21st October 2002 at 7.30p.m.

Apologies received from Brian Iles [Norfolk County Councillor], Linda Turner and Andrew Garner.

Present – Roger Pipes [presiding], Janet Church, David Lake, Michael Blake, Mike Northover [District Councillor], 2 Parishioners and the clerk.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – Appointment of School Governor for Freethorpe C.P. School – as David Lake has applied to stand as a Parent Governor, it was agreed that Andrew Garner be ~~nominated~~ as a N.C.C. Governor on the Board.
The clerk had spoken to Robert Waters re his office as Parish Tree Warden, and he has indicated that he no longer wishes to serve in this capacity. Miss Joy Brock agreed to become Tree Warden for the Parish for a trial period, and the clerk is to inform Ms. Margaret McQueen at B.D.C.
Shelroy Trust – it was agreed to forward the name of Mrs. Eva Burton of 40, The Green, Freethorpe as a potential recipient of a Christmas hamper.
District & Parish Councils meeting at Thorpe Lodge on 8th October – no councillor was able to attend, so Mike Northover reported on the meeting.
Casual vacancy on Parish Council – only person who had shown any interest was Mr. N. Spencer of 104, The Common, Freethorpe. Clerk was asked to invite him to become a Parish Councillor, and to inform B.D.C.
3. Planning – Sub-committee had approved retrospective application by Mr. E. Plane for change of use of land behind the School House, also application by Mr. Phillips of 124, The Common, Freethorpe for single storey extension. Full council looked at plans for single storey extension at 121, The Common, Freethorpe for Mr. J.R. Last & S.M. Micallef – this was supported. The conditions with regard to Andrew Garner's house next 104, The Common, Freethorpe were noted.
4. Finance – the clerk reported that the precept payment of £2000.00 had been received, and it was agreed that this amount be transferred from the current to the deposit account of the Parish Council. Also, a payment had been made for waste paper for recycling - £133.77. A cheque was signed for £25.00, being the annual subscription due to C.P.R.E.
It was noted that the External Audit has been completed satisfactorily, and that only comment was with regard to the internal auditor must in future be someone with no links to the Parish Council [Mrs. Gillian Brown has already been appointed].
Necessary notice of end of audit has been on display at the Post Office for the appointed length of time, and no comments have been received from parishioners.
5. David Lake said that he hopes to attend the Waste Management meeting arranged by Norfolk Association of Town and Parish Councils for 7th November 2002.

Various other leaflets, notices of meetings etc. were distributed.
The clerk was asked to write to Highways Department re recent flooding along Chapelfield, Palmer's Lane and Low Road Wickhampton, and asking whether any date has yet been fixed for drainage programme to commence. It was also noted that the drainage ditch near Manor View, The Green is not taking the water which has been channelled into adjoining meadow.
The clerk was asked to include in Yarmouth Mercury notes a request that motor cycles should not be ridden around the Village Hall area.

NEXT MEETING Monday, 18th November 2002 - Village Hall at 7.30p.m.

[SIGNED]

18.11.02

[date]

Minutes of Meeting of Freethorpe Parish Council held at Freethorpe Village Hall on
Monday, 18th November 2002 at 7.30p.m.

An apology was received from Janet Church.

Present – Roger Pipes [presiding], David Lake, Linda Turner, Andrew Garner, one parishioner, the Tree Warden [Joy Brock], Mike Northover [District Councillor] and the clerk.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – Miss Joy Brock has been appointed as Tree Warden for the parish for a trial period. Letter from Highways Dept. in reply to matters reported gave the following information – Low Road, Wickhampton – flooding at No. 1, has been dealt with, Chapelfield flooding is included in programme of works for 2003/4. and Palmer's Lane flooding will be included in programme for 2004/5 [financial resources permitting]. Drain near Manor View to be inspected. It was noted that Eric Plane's application for change of use from agricultural land to domestic use had been refused by B.D.C.
David Lake reported on meeting he attended re Waste Management –it was stated that no decision has yet been reached about new measures to be taken about waste Collection [sorting etc.]. Figures given showed that at present only 9% of waste is being recycled, and aim is to increase this to 18% by end of 2003, and to 27% by end of 2005 [European target is set at 25%]
3. Planning – Sub-committee had supported amended application by Mr. & Mrs. Goodson for extension at 41, The Green, Freethorpe [flat roof replaced by slanting]
4. Finance The Chairman and the Vice-chairman had authorized the clerk to make a payment to Audit Commission of £58.75 in between meetings as invoice became due for payment at end of October 2002. A cheque was signed for Royal British Legion [POPPY APPEAL] for £17.25 for wreath placed on the Village War Memorial.
5. A.O.B. – Concern was expressed by Andrew Garner and others about vandalism in the village by youths. It was noted that various projects had been mentioned in the past –e.g. skate-board park, basket ball hoop etc., but none of these schemes had come to fruition. Andrew Garner felt that it is essential to speak to the lads to find out what facilities they want before embarking upon any activity for them. The Chairman suggested that Andrew might go to a Playing Field Committee meeting to make suggestions. It was noted that money is being raised for the children's Play Area.
Freedom of information – it was agreed that the Chairman and the clerk shall read through and check items required for model scheme to ascertain whether this is appropriate for our council to adopt [this must be done by 31.12.02]
Venues of various meetings were circulated – Roger Pipes hopes to attend the conference on Tuesday, 21st January 2003 re Broadland Community Partnership at Sprowston.

The clerk said that she had reported a hole adjoining the drain grating at road junction of Chapelfield and The Green.

The Chairman said that the seat at the Clock and Pump Area had been damaged by vandals, and needs to be replaced in position. Dennis Grint to be asked to give an estimate of cost for these repairs. [Seat is being stored by neighbour at present]

The clerk was asked to write to the occupier of "North End Cottage", Chapelfield, regarding the angle at which an outside light is fixed, as this is causing trouble to motorists who are dazzled by the brightness.

Next meeting is at Freethorpe Village Hall on Monday, 16th December 2002 at 7.30p.m.

-----[signed]

16.12.02-----[date]

Minutes of Meeting of Freethorpe Parish Council held at Freethorpe Village Hall on Monday, 16th December 2002 at 7.30.p.m.

Apology received from Mr. B. Iles.

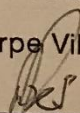
Present Roger Pipes (presiding), Janet Church, Linda Turner, David Lake, Michael Blake, Andrew Garner, Parish Tree Warden (Joy Brock), 2 Parishioners and the clerk. In attendance - Mr. M. Northover (District Councillor).

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising - there has been more vandalism in the village including damage to road signs and to windows and doors at the Village Hall. Andrew Garner had spoken to some of the young people who had said that they would like to have a hut which they could use as a meeting place. Mike Northover said that he would talk to B.D.C. Planning Dept. about possibilities.
The Playing Field Committee had met, and are in the process of obtaining estimates for a skate board park.
Freedom of information act Proposed R. Pipes, Sec. D. Lake that Freethorpe Parish Council adopts the Model Scheme (Core classes only) - all in favour.
3. Planning It was noted that all three recent planning applications in the parish had received full approval, but that the matter of land at rear of School House has not yet been resolved.
The Chairman and other councillors to see statement re B.D.C. Local Plan proposals.
4. Finance There was no response to request for support for the Norwich Cathedral appeal. A cheque for £3.00 was signed to cover cost of posters from NATPC. It was noted that the precept for the year 2003/4 must be agreed at the January meeting.
5. A.O.B. it was noted that The Common, Freethorpe, and Southwood Road have been included in the winter gritting programme.
Changes have taken place in staffing at Acle and Aylsham Police Stations. Our Parish constable is P.C. Askew, and Inspector Pestle (newly appointed) has requested dates and times of our P.C. meetings.
David Lake listed items needing attention at Wickhampton - work incomplete near No. 1, Low Road, subsidence on verge at this point, and a 20 m.p.h. sign on the Bridleway near St. Andrew's Church giving the impression that there is access for vehicles.
Margaret Woodgate spoke about the concern of Wickhampton people re the Village Sign which needs treating in order to preserve it.
The Chairman said that he would speak to John High about this matter.
Wickhampton people are also concerned about work which needs to be carried out on Beech trees in the Churchyard - it has been ascertained that no preservation orders are in place with regard to these trees.
The clerk was asked to write to B.D.C. about the cooption of Mr. Nick Spencer to the Parish Council.

Next meeting - at Freethorpe Village Hall on Monday, 20th January 2003.

signed

date


20.01.03

Freethorpe Parish Council
Financial statement and Budget proposals for 2003/4

CASH IN HAND at 20.1.03 £4503. 45

N.B. payments are due for Freethorpe Village Hall & Playing Field Committee - £650.00 - also agreed that a donation of £2,000.00 be made to the Play Area Appeal. Donations also due to Accident Rescue £25.00, and Citizens' Advice Bureau £25.00 other item on previous budget was £500 to Wickhampton Pond Area (this work was done for no charge) £4503.45 less £2700.00 leaves £1803.45 in hand.

BUDGET FOR 2003/4

Insurance approximately	£500.00
Clerk's salary	500.00
" expenses approx.	20.00
NCAPTC ANN. SUB.	130.00
CEMETERIES ?	450.00
Audit commission approx.	70.00
Internal audit	20.00
British Legion	17.50
Cit. Advice Bureau	25.00
Accident Rescue	25.00
CPRE	25.00
Sundries	50.00
Village Hall ???	600.00
Hire of hall for meetings	50.00
Further grant for PLAY AREA	2000.00

£4482.50

500.00 agreed
Ann. meeting
2002

+ 20 agreed added
to Clerk's Salary
4502.50

Proposed by R. P. Res
Seconded by M. Blake

that precept be set at £3,500.00

ALL AGREED

SIGNED E. A. M. K. DATE. 20.1.03

Minutes of Meeting of Freethorpe Parish Council
held at Freethorpe Village Hall on Monday, 20th January, 2003.

Present – Roger Pipes [presiding], David Lake, Janet Church, Linda Turner, Michael Blake, Andrew Garner, Mike Northover [District Councillor], Brian Iles [Norfolk County Councillor], Joy Brock [Parish Tree Warden], 4 parishioners and the clerk.

APOLOGY received from Nick Spencer.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – Form re renewable energy had been completed by Roger Pipes. Clerk read letter from Highways Dept. re various complaints about work carried out at Wickhampton – these are being dealt with. The Chairman had spoken to John High who will be contacting Margaret Woodgate re Wickhampton sign. B.D.C. have accepted nomination of Mr. Nick Spencer as coopted member of the Parish Council, and he will be signing acceptance of office and declaration of interests forms shortly. Vandalism – dealt with under A.O.B.

3. Planning – contents of recent list of infringements were noted by the Parish Council.

Application by Grint Dry Linings was examined – Roger Pipes declared an interest because of neighbouring property being owned by a relative.

It was decided to offer no objections to application to extend office accommodation, but it was felt that any building on the already overcrowded site would mean that more vehicles are likely to be parked on the highway [this fact had been pointed out by neighbours]

4. Finance – clerk had prepared a financial statement and outline budget proposals for discussion. Prop. Roger Pipes, Sec. Michael Blake that precept for 2003/4 be set at £3,500.00. All in favour.

5. A.O.B. – Clerk had been informed that due to drainage works, Palmer's Lane, Freethorpe and Church Road [redacted] Wickhampton will be closed during February/March for 2/3 weeks, possibly more. Both the clerk and the Vice-Chairman had complained that the Common had not been gritted during recent bad weather, but it seems that this was due to a mistake by the drivers who had not realised that this road has now been included in gritting programme.

VANDALISM – Mike Northover had spoken to B.D.C. Planning Dept. re possibility of hut of some kind for young people at Freethorpe Playing Field area, but it seems that building regulations would prohibit such a scheme. However, Brian Yaxley produced a leaflet where a "Chat room" bus shelter type of construction was illustrated, and Andrew Garner suggested that the possibility be looked at as to whether two such shelters placed together might fill the bill as far as the young people were concerned. Janet Church said that two couples had volunteered to open the Alexander Lounge at the Village Hall so that the youngsters could play pool etc. Mr. Brian Iles addressed the meeting on the following subjects – County finances

England

he mentioned a new scheme whereby £16 million from the affluent South of Norfolk will be used to help the deprived North of the county. J

Waste recycling – he said that extra wheelie bins will be provided [grey] in order to differentiate between types of refuse.

Information re closure of branch libraries and museums had been badly reported – the facts are that no libraries in rural areas will be closed, but just those near to Norwich where the Forum provides excellent facilities. Bridewell and Strangers' Hall museums will be closed but only temporarily.

He also mentioned a meeting at Acle Methodist Church on 23rd January 2003 at 7 p.m. – all welcome to attend. This is to discuss Youth matters, and efforts to reduce vandalism.

Highway matters – parishioners asked that drainage problems near 50 and 52, Chapelfield be reported, also flooding during heavy rainfall near Granary Close and from 40 Chapelfield to Rampant Horse Public House.

Andrew Garner reported to the meeting that he had received written permission to develop the whole of the site at 102A The Common despite former permissive right of way next to 102, The Common. The Countryside Stewardship Scheme regulations in conjunction with DEFRA have been changed so that the access for walkers is now opposite Granary Close, and the clerk was asked to check with B.D.C.

Next meeting is at Freethorpe Village Hall on Monday, 24th February 2003 7.30p.m.

_____ [signed]

24.2.03
_____ [date]

Minutes of Meeting of Freethorpe Parish Council held at Freethorpe Village Hall on Monday, 24th February 2003 at 7.30.p.m.

Apologies had been received from David Lake and Andrew Garner.

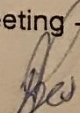
The first part of the meeting took the form of a Seminar (Training for Parish Councillors and Clerks) led by Mr. Michael Derbyshire, Head of Planning at Broadland District Council, who gave an explanation of Planning in Broadland. This was followed by questions.

The following were present - Seven Parish Councillors from Reedham, Clerk to Reedham Parish Council - Graham Matthews, Roger Pipes, Janet Church, Michael Blake, Linda Turner, Nick Spencer (Freethorpe Parish Councillors) and the clerk, Edith Moll, Brian Iles (County Councillor), Mike Northover (District Councillor), and three members of the public.

At the close of the seminar, the speaker and the Reedham Councillors left. Roger Pipes presided at a short meeting of Freethorpe Parish Council.

1. Minutes had been circulated, and were signed as a true record (after alteration with regard to wording re N.C.C finance)
2. Matters arising - Mike Northover had found that planning permission would be needed for erection of two "chat rooms" at Village Hall area, and said that the cost would be in the region of £3,500 each.
3. Planning - councillors looked at altered plans for extension of office accommodation at Grint Dry Linings Ltd., The Green, Freethorpe. Roger Pipes declared an interest due to relative living at 73, The Green. These now include a 2 metre high fence to the south of the garage which will improve the situation for resident at No. 73 The Green. However, the comments re application remain as stated previously with regard to less parking space on an already overcrowded site making it probable that even more cars and other vehicles will be parking on the road near to the junction with Palmer's Lane, and creating a hazard for children walking to school and blocking the entrances to neighbouring properties.
4. Finance - appeals etc. to be dealt with at next meeting.
5. A.O.B. Mr. Iles spoke about the provision of grey wheelie bins from April, and said that each householder will receive leaflets giving all needed information about new system of waste collection. The clerk mentioned that Parish Council election is due to take place on 1st May this year, and that relevant posters etc. will be displayed shortly. Yellow pages may be placed in the Paper Bank. It was noted that signs re road closure at Southwood have been placed close to site of road works, and it was suggested that these should be placed at a distance which allows vehicles to use other routes. Linda suggested that it would be good to have public participation at the beginning of Parish Council meetings (in common with several other parishes), and it was agreed to follow this pattern in future.

Next Meeting - Monday, 24th March 2003 at Freethorpe Village Hall
7.30.p.m.

 (signed)

24/3/03 (date).

Minutes of Meeting of Freethorpe Parish Council held on 24th March 2003
at Freethorpe Village Hall at 7.30.p.m.

Present - Roger Pipes (presiding), David Lake, Linda Turner, Janet Church, Michael Blake, Andrew Garner, Nick Spencer, Mike Northover (District Councillor), the Parish Tree Warden (Joy Brock), 3 Parishioners and the clerk.

The first ten minutes of the meeting was set aside for public participation, and Ruth Bacon asked a question about trees which have been planted in connection with Mark Webster's Countryside Scheme. No plan is available so little information could be given, but it was suggested that Ruth might like to contact DEFRA.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising - clerk had asked Highways Dept. to place road signs re drainage work at Southwood further away from actual road works to make things easier for motorists, and this had been done.
3. Planning - Application for extension at Freethorpe C.P.School was supported by the Parish Council.
Form from N.C.C. was completed re provision of lighting at new development on Abattoir site - unanimously agreed that there shall be no street lights.
4. Finance - clerk reported that she had received £141.40 for glass for re-cycling. Cheque was signed for Freethorpe Village Hall & Playing Field Committee - £660.00, donation of £600 plus £60 for hire of hall for P.C.meetings during 2002.
5. A.O.B. the clerk distributed forms with regard to Parish Council election on 1st May 2003. The Tree Warden had attended a meeting at the end of February, and brought poster etc. regarding woodland walks. Various leaflets etc. were handed to Janet Church for perusal by the Playing Field Committee. Michael took letter re B.D.C. request for items for their Website on Norfolk parishes.
The Chairman is attending seminar on 25th March re Housing in the Broadland Area.
The clerk had received a request from Jenny Knights that Blacksmith's Shop Corner should be on a road-sign - it was agreed to approach B.D.C. about this.
Janet Church said that a new and lower estimate had been received re Children's Play Area. Also Stephen Smith (on behalf of Freethorpe Football Club) had asked Janet to enquire whether the Parish Council would have any objection to him applying for a grant from the Football Association re all weather surface at the Playing Field. All agreed that they would have no objection to this.
Linda Turner brought a letter requesting help from the Parish Council in running a stall at the Summer Fete - anyone who would like to do this should tell Linda.
David Lake reported that the verge near No. 1, Low Road, Wickhampton has now been repaired.

Next meeting is on Monday, 28th April 2003 at 7.30.p.m.
 at Freethorpe Village Hall.

Rec 28/4/03