

FREETHORPE PARISH COUNCIL
ARCHIVE MINUTE BOOKS
2003-2004

25

Minutes of meeting of Freethorpe Parish Council held at Freethorpe Village Hall on Monday, 28th April 2003 at 7.30.p.m.

Present - Roger Pipes (presiding), David Lake, Janet Church, Linda Turner, Michael Blake, Andrew Garner, Nick Spencer, Mike Northover (District Councillor), Joy Brock (Tree Warden), 3 parishioners and the clerk.

The first ten minutes had been set aside for public participation, but no matters were raised.

1. Minutes of previous meeting had been circulated, and were signed as as true record.
2. Matters arising - the clerk reported that there would be no Parish Council election on 1st May 2003 as only six people had been nominated for the seven seats. The Chairman (Roger Pipes) had not stood for re-election, and the clerk paid tribute to his excellent work as a Parish Councillor, Vice-Chairman and Chairman over the past 24 years. It was noted that one more councillor will be co-opted in due course.
Roger Pipes reported on the Housing Seminar that he attended on 25th March 2003, and which had been most interesting, but not really applicable to this parish.
3. Planning - no applications for council to peruse, but sub-comm. had supported an application for an extension for Mr. A. Thacker at 15, Youngs Crescent.
4. Finance - clerk had been notified of direct credit from B.D.C. for glass for recycling (£141.40) to December 2002.
5. A.O.B. the clerk had received notification from Acle Medical Centre about changes in the appointment system - no forward bookings will be made, and patients are asked to telephone on the morning of the day that they require to see a doctor.
The Chairman had received a letter from Mr. Mark Webster who has had three acts of vandalism on his irrigation plant at Cooker's Hole, Lower Green, Freethorpe, and is also unhappy about dog-owners who allow dogs to run over fields. He is planting walk ways in connection with his Countryside Scheme, but asks that people do not use these until the scheme is properly up and running, and then it is expected that dog owners will clean up after their dogs and not leave the paths in a dirty condition. Mr. Michael Blake suggested that it might be possible to have more dog bins placed near to the access of walk ways, and the clerk is to ask B.D.C. if this is possible. Broadland District Council is willing to provide more Glass banks if the Parish Council would like to suggest new sites for these.

Annual Parish Council Meeting - Monday, 19th May 2003 at 7.30.p.m.
followed by Annual Parish Meeting at 8 p.m.

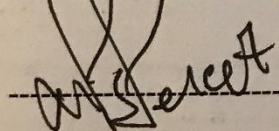
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Minutes of Annual Parish Meeting held at Freethorpe Village Hall

on Monday, 19th May 2003 at 8.p.m.

Present – Mr. N.J.Spencer [presiding], five other Parish Councillors, District Councillor – Mr. M.Northover, Tree warden [Joy Brock], Chairperson of Walpole Almshouse Charity [Freda Pipes], three parishioners and the clerk.

1. Minutes of previous Parish meeting were read and signed as a true record.
 2. There were no matters arising.
 3. Mrs. Freda Pipes gave the annual report on the Walpole Almshouse Charity. She said that a Quinquennial inspection had been carried out, also electrical safety regulations check and certificate granted. Cottages are in a fairly good condition, but it is hoped to install oil-fired central heating in two of these [tenant of the third is not well enough to have her home disrupted for major repairs], also new kitchen units to be fitted. Large oak tree has been made safe.
 4. No chairman's report this year due to recent resignation of Roger Pipes.
 5. Prop. N.Spencer, Sec. A.Garner that Linda Turner be re-appointed as P.C. representative on the Village Hall and Playing Field Committee. All in favour.
 6. A.O.B. –Peggy Watson pointed out that overhanging branches on trees near seat at the entrance to Sutton Crescent are a problem – clerk asked to inform N.C.C. highways dept. Clerk had been asked by Brian Yaxley to raise following matters re Hall and Playing Field -1. Dog owners are walking their dogs on Playing Field [despite notices banning dogs] – P.C. would back those who point out that dogs are not allowed, and if names are reported to the clerk, then a letter would be sent from the Parish Council to those dog owners who are offending in this way.
 2. More vandalism at Hall and Playing Field has been reported to the police, and the clerk was asked to write to the Inspector at Acle Police Station about the continued cycle of vandalism.
- No date was fixed for the next meeting.

 [signed]

17th May 2004 [date]

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Minutes of Annual Meeting of Freethorpe Parish Council held at Freethorpe Village Hall on Monday, 19th May 2003 at 7.30p.m.

Present – Janet Church, Linda Turner, Nick Spencer, David Lake, Michael Blake, Andrew Garner, Mike Northover [District Councillor], Brian Iles [County Councillor] [part of meeting], Tree warden [Joy Brock], three parishioners and the clerk.

The clerk gave a welcome to all who were present, and invited the Parish Councillors to make nominations for the office of Chairman for the coming year. The following were nominated – David Lake and Nick Spencer, but David Lake withdrew his name.

Proposed by A. Garner, Sec. by D. Lake that Nick Spencer be appointed, and all were in favour.

Minutes of previous Annual P.C. meeting were read & signed as a true record.

Appointment of officers – Vice chairman – prop. M.Blake, sec. J.Church that David Lake be reappointed – all in favour. Clerk and responsible financial officer – prop. M.Blake, sec. N.Spencer that Edith Moll be reappointed [salary as previous year – £520.00 plus expenses] All in favour. Chairman to peruse clerk's contract of employment.

Planning sub-committee – N.Spencer, D. Lake and L. Turner.

1. Minutes of previous meeting had been circulated, and were signed as a true record.
2. Matters arising – clerk to contact B.D.C. re cooption of councillor to fill vacancy. David Lake mentioned about a presentation to Roger Pipes, and Janet Church agreed to find out from Freda some suggestions of an appropriate gift. Mike Northover and the clerk asked to be included in donating towards this.
3. Planning – councillors supported an application for demolition of "Rona", at Low Road Wickhampton, and erection of dwelling at this site
4. Finance – cheques were signed for NCAPTC £134.54, Allianz Cornhill £555.05, and Edith Moll £532.91. It was agreed that Nick Spencer be appointed as signatory for cheques to replace Roger Pipes. Forms to this effect to be completed before next meeting.
5. A.O.B. – Michael Blake agreed to attend Police Forum to be held in Acle on 11th June 2003.

Mr. Brian Iles said that new arrangements for waste recycling are going very well, and targets are being reached. He said that N.C.C. is sorry about increases in rates – this being largely due to Government policies, and despite the fact that certain savings have been made by the county.

Date of next meeting – Monday, 23rd June 2003 at 7.30.p.m.
At Freethorpe Village Hall.

Signed

DATE

M. Spencer
23 June 2003

Minutes of meeting of Freethorpe Parish Council held at Freethorpe Village Hall
on Monday, 23rd June 2003 at 7.30 p.m.

Present – Nick Spencer [presiding], Janet Church, Michael Blake, Linda Turner, Mike Northover [District Councillor], Joy Brock [Tree Warden], P.C. Mark Askew [Community Police Officer], 3 parishioners and the clerk.
Apologies received from David Lake, Andrew Garner and Brian Iles [County Councillor]

The first ten minutes of the meeting had been set aside for public participation, and following matters were discussed – Peggy Watson had been asked to mention the road sign at Palmer's Lane as needing attention [the clerk agreed to attend to this]. Mrs. Woodward of 117, The Common, Freethorpe had spoken to B.D.C. and to the clerk re need for a dog bin along the Common, and preferably opposite Granary Close at the entrance to the field walk in Countryside Scheme. However, it was felt that as this would be positioned very close to a dwelling it is not a suitable place. The Chairman said that he would look along the Common to try and find a more suitable location.

The Chairman then welcomed Mark Askew who gave a report on crime in the area. There had been only two reports of vandalism at the Village Hall despite the fact that there had, in fact, been several instances of damage etc. Janet Church was asked to pass on to the Village Hall and Playing Field Committee that it is advisable to report any such incidents. P.C. Askew was thanked by the chairman.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising – donations towards gift for Roger Pipes [retiring chairman] should be handed to the clerk to 1st July 2003. Janet had spoken to Freda Pipes who had suggested titles of books which would be very acceptable as a gift. Parish Council casual vacancy – B.D.C. have advised that Councillors may co-opt to bring number up to seven. Ruth and Paul Bacon have attended several P.C. meetings, and when chairman suggested one of them might be willing to be co-opted, it was said that they would think about it. Michael Blake reported on Police forum which he had attended at Acle on 11th June – main comments had been about lack of police presence in the villages, and about extra money for police but seemingly less activity.
3. Planning – it was noted that question of cartilage at School House continues to be discussed.
Applications as follows – 15 m. Pole at Oaks Farm, Southwood - no objections.
Single storey extension at 99, Wheelwrights Close – Mr. & Mrs. G. Morris – supported.
Porch at 102, The Common – Mr. & Mrs. I. Morris - supported.
Amended plan re garage at "Rona", Wickhampton – supported.

SPEED LIMIT extension suggested by N.C.C. to Brickyard Court as requested

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21-7-03.

P.T.O

some time ago. It was agreed that the Parish Council would support the extension.

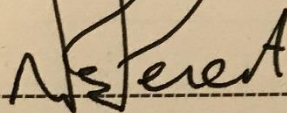
4. Finance – as the Parish Council's signatories for cheque payments are in the process of filling in necessary forms, it was agreed that cheques be authorized at the next meeting for grants to cemeteries and charities.

5. A.O.B. – Norfolk Rural Community Council had written re affordable housing, and the Chairman said that he would speak to the Rural Housing Enabler about this.

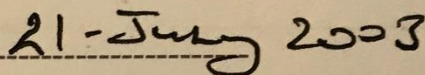
It was noted that the Village Fete will take place on 29th June 2003.

Next meeting will be held at Freethorpe Methodist Church Hall on Monday, 21st July 2003 at 7.30.p.m. [change of venue due to Village Hall booking on that day]

Signed



Date



**Minutes of Parish Council meeting held at Freethorpe Methodist Church Hall on
Monday, 21st July 2003 at 7.30.p.m.**

Present - Nick Spencer (presiding), David Lake, Michael Blake, Janet Church, Andrew Garner, Joy Brock (Tree Warden), 5 Parishioners and the clerk.
An apology was received from Mike Northover (District Councillor)

and from Linda Turner

The first ten minutes of the meeting were set aside for public participation, and Paul Bacon asked whether the Chairman had located any suitable sites for a Dog bin along The Common. Mr. Spencer said that he had noted two possibilities - one near the farm gateway next to "Balwyn", the other in a farm gateway further along The Common- land-owners to be asked whether they would be agreeable to have a dog bin on their land.

Stephen Smith and David Grint were representing the Freethorpe Football Club who had written to the Parish Council explaining that they are hoping to modernise the club and at the same time improve facilities at the Village Hall. This would only be possible by means of a large grant, and a crucial criterion is for a leasehold on the land and new buildings, so Stephen Smith requested the Parish Council as nominal owners for a 25 year lease.

The Chairman suggested that the first move would be to look at legalities. It was noted that forms need to be in by September. Enquiries to be made from NCAPTC and others before any decisions can be made by the Parish Council.

1. Minutes of previous meeting had been circulated, and were signed as a true record.
2. Matters arising - Janet Church had made enquiries about suitable books as a presentation to retiring Chairman, Roger Pipes. Thank You card was signed, and cash handed over by the clerk (£29.00).

Casual vacancy on the Parish Council - Paul Bacon agreed to become a Parish Councillor, and the clerk will make the necessary arrangements.

Affordable housing The chairman had spoken to the Rural Affordable Housing Enabler who would arrange for a survey to be carried out if the Council so desired, but it was felt that at present this is not needed.

3. **Planning** The Council supported the following applications -
 1. Repairs and alterations at "The Chestnuts", Wickhampton for Mr. & Mrs. A. Small.
 2. Alterations to roof etc. at 35, Chapelfield, Freethorpe for Mr. & Mrs. McLeavey.

It was noted that B.D.C. are displaying posters re forward planning with regard to building line, and that representations have been made. Clerk to make enquires from the Planning Dept. re information for the Parish Council.

4. **Finance** Councillors had been given copies of the year's accounts to 31.3.03. Proposed Andrew Garner, Sec. Michael Blake that these be approved, and all were in favour.
Cheques were signed for 3 Cemeteries @ £150.00 each, Norwich Citizens' Bureau £25.00 and Accident Rescue Service £25.00.

5. **Any other business** NCAPTC election to committee - Councillors decided to cast their vote for Basil Tibbenham of Acle.
Bus Service on demand - the clerk was asked to write for more details about what changes are likely to the present bus service before the council agrees to back new scheme.
B.D.C. new electoral cycle - Council decided on option 2 (a third of the council three out of four years)
Yarmouth Mercury report to include fact that paper as well as glass

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can still be placed in banks at the Village Hall Car Park, and that the Parish Council will still be receiving some payment.

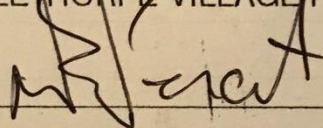
Janet Church reported on subsidence in centre of road at junction of Palmer's Lane and The Green - David Lake will speak to the Inspector about this and will also mention the request from the Church Warden at Wickhampton re trimming of banks beyond Thatched Farm, Wickhampton.

Acle Police Station to be informed about speed of traffic along The Green, especially large farm vehicles. It is hoped that they will arrange to monitor speeds along this stretch.

The clerk was asked to report to B.D.C. that a car has been abandoned at Sutton Crescent Parking Area - reg. no. F829 EAH silvery blue in colour.

DATE OF NEXT MEETING MONDAY, 8th SEPTEMBER 2003
7.30.p.m. AT FREETHORPE VILLAGE HALL.

signed



date

8th Sep 03.

Minutes of meeting of Freethorpe Parish Council

held at Freethorpe Village Hall on Monday, 8th Sept. 2003 at 7.30p.m.

Present – Nick Spencer presiding, David Lake, Janet Church, Linda Turner, Andrew Garner, Paul Bacon, 3 parishioners and the clerk. In attendance – Mike Northover [District Councillor], and Joy Brock [Tree Warden].

Apology received from Michael Blake.

The first ten minutes set aside for public participation. Peggy Watson mentioned the large amounts of straw being deposited from trailers.

The chairman then made a presentation to Mr. Roger Pipes [recently retired chairman], and Mr. Pipes thanked the Parish Council and commented on his 24 years of service to the Parish Council.

1. **Minutes** of previous meeting had been circulated, and were signed as a true record but with an added apology by Linda Turner which had been overlooked.
2. **Matters arising** -Dog bin positioning – clerk had spoken to John Cater who is not in favour of having bin placed near his farm gate, but Ed Wharton has agreed to have a bin placed on the hedge of his farmland at Top Common. Clerk to suggest this site to B.D.C.
The Chairman had spoken to N.A.T.P.C. re legal position with regard to the Freethorpe Football Club's request for lease of part of the Playing Field in order to meet requirements for application for a Lottery grant. He had been advised to inform in writing re rules governing constitution of Village Hall and Playing Field. It is expected that legal advice will be needed, and this could involve the Parish Council in high costs. This has been explained to Stephen Smith [acting for the Football Club]
3. **Finance - The Audit form** was completed and signed by the chairman and the clerk, but advice is to be sought with regard to Risk Assessment. The clerk pointed out that the large bank balance is due to the fact that the £2,000 earmarked for the Children's Play Area has not been paid out because of the hold up in carrying out the work.
The Council approved the payment of £20.00 to Gillian Brown who had carried out the internal audit of account.
4. **Planning** - no further applications. Sub-committee had seen application by Mr. & Mrs. D. Young for extension at "Highfield", Lower Green, and there had been no objections.
5. **A.O.B.** The Shelroy Trust are asking for names of needy people to receive a Christmas Hamper – names to be suggested at next meeting.
Clerk read reply from N.C.C. re changes in bus services.
The chairman agreed to attend the District/Parish Councillors meeting at Thorpe Lodge on 7th October 2003. Anyone else wishing to go to inform Mr. Spencer.
P.C. Askew had informed the clerk about police concerns re recent burglaries in Freethorpe and also dumping of stolen cars at Youngs Crescent. He hopes to report to next meeting of the P.C.
Palmer's Lane is to be closed from 29.9.03 to 17.10.03 for drainage work.

Spencer
5 Oct 2003

Brian Yaxley had reported that bottles are being taken from the Bank at the Village Hall Car Park and are being thrown around by groups of lads. He queried who is responsible for injuries caused.

An anonymous letter had been left at the Village Hall and had been handed to the clerk – it contained accusations against Peter Fisher with regard to use of JCB tractors and trailers carrying straw. As the Parish Council had already reported their concerns to Acle Police in July, it was decided that no further action be taken [copies of the anonymous letter had been forwarded to Acle Police, and other Parish Councils] by the sender. Other matters raised in the letter were for police action rather than Parish Council.

David Lake reported that the Wickhampton Village Sign has been removed for repairs to be carried out..

Janet Church reported that the Millenium Bench had been vandalised, but is being repaired. Mr. & Mrs. Field have purchased a bench in memory of Ben, and it is proposed to place both benches on area of grass at front of the Village Hall. Parish Councillors were all in favour of this proposition, and Mike Northover is to enquire at B.D.C. whether planning permission will be needed.

DATE OF NEXT MEETING Monday, 6th October 2003 at 7.30.p.m. Freethorpe Village Hall.

Signed

N. E. A.

Date

3rd Oct 2003

**Minutes of Parish Council Meeting held at Freethorpe Village Hall
on Monday, 6th October 2003 at 7.30p.m.**

Present: Nick Spencer (presiding), David Lake, Janet Church, Linda Turner, Michael Blake, Paul Bacon, Joy Brock (Tree Warden), 4 Parishioners (including Stephen Smith and David Grint representing Freethorpe Football Club)

Apologies received from Andrew Garner and Mike Northover.

The first 10 minutes were set aside for public participation, and Stephen Smith gave a progress report with regard to the Football Club's application for grant together with Freethorpe School who are joint applicants. Freethorpe Football Club have been awarded charter standard, and it is expected that Freethorpe School's award will be made shortly. The Chairman promised to meet Janet Church (Chair of Freethorpe Village Hall & Playing Field Committee) to talk about possibility of a lease being granted.

1. Minutes had been circulated, and were signed as a true record.
2. Matters arising - B.D.C. have given approval to P.C. plan to have dog bin placed at Top Common (between No. 139 and the opening into Mr. Wharton's field). B.D.C. to be informed when bin has been installed. David Grint was asked to install bin
Janet Church reported that an alternative site is being sought for the bench in memory of Ben Field.
Shelroy Trust - it was decided to send name of Mrs. Eva Burton, 40, The Green, Freethorpe as possible recipient for Christmas hamper.
3. Planning: Oil Fired Central heating and positioning of oil tanks at 40, 42 & 44, The Green, Freethorpe (Walpole Almshouses) - supported.
Barn conversion adjacent The Manor House, Freethorpe for Mr. K. Colman - no objections.
4. Finance The Parish Council authorised payment of £2,000.00 towards new equipment at Freethorpe Village Hall & Playing Field Play Area - (this being the first of the promised grants towards this project)
5. A.O.B. - The clerk mentioned accident at Blacksmith's Shop Corner on 1st October at 9 a.m. when an eight year old girl stepped off pavement into path of oncoming van (taken to hospital but not seriously injured) It is understood from a parishioner at the meeting that a school crossing patrol has now been appointed.
Councillors signed forms for B.D.C. re declaration of interests.

NEXT MEETING AT FREETHORPE VILLAGE HALL on Monday, 3rd November 2003 at 7.30.p.m.

Spencer
3/11/03.

**Minutes of Parish Council Meeting held at Freethorpe Village Hall
on Monday, 3rd November 2003 at 7.30.p.m.**

Nick Spencer presided and following were present - David Lake, Janet Church, Linda Turner, Michael Blake, Andrew Garner, Paul Bacon, Brian Iles (Norfolk County Councillor), Joy Brock (Tree Warden), 2 Parishioners and the clerk.

Apologies received from Mike Northover (District Councillor) and P.C. Mark Askew.

10 Minutes public participation - Brian Iles said that both he and Mike Northover had been told about fears with regard to bus service changes. He said that false rumours have been circulating, but that although it is expected that there will be changes, requirements should be met because if the 730 service is withdrawn, it will be replaced by something similar. Mike Northover has also taken this problem up with Planning & Transportation, and message is that tenders have been invited and N.C.C. is in the middle of discussing rates etc., but that services will be maintained. Mr. Iles reported that with regard to waste disposal and re-cycling, the 3 bin scheme is working well. The Chairman thanked Mr. Iles for his report.

1. **Minutes** had been circulated, and were signed as a true record.
2. **Matters arising** Football Club - Janet Church and Nick Spencer are meeting on Tuesday evening to look at Title Deeds etc., and the chairman has an appointment to seek legal advice on Wednesday, 5th November 2003. Stephen Smith will be asked to send in a copy of lease required for Lottery Grant. The bench is in place at the Playing Field.
3. **Planning** - there were no further applications.
4. **Finance** cheque was signed for Royal British Legion Poppy Appeal £18.25. The clerk reported that cheque for £160.11 had been received from N.C.C. for paper for recycling.
5. **Any other business** Janet Church reported that one of the street lights at Youngs Crescent (opposite No. 4) needs attention. Form with regard to street lighting was filled in and signed.

DATE OF NEXT MEETING - Monday, 1st December 2003 at 7.30p.m.

Spencer
11/11/03

**Minutes of Parish Council meeting held at Freethorpe Methodist Church Hall
on Monday, 1st December 2003 at 7.30p.m.**

Apologies received from Mike Northover and Brian Iles.

Present – Nick Spencer [presiding], David Lake, Linda Turner, Janet Church, Michael Blake, Andrew Garner, Paul Bacon, P.C. Mark Askew [Community Police Officer]. Joy Brock [Tree warden], 4 parishioners and the clerk.

First ten minutes for public participation – Mrs. Barwell and her daughter-in-law who live at Youngs Crescent and ~~Barwell~~^{Barwell} Close reported to the meeting vandalism and noise nuisance centred around the green area at Youngs Crescent where young people congregate in the evenings. The police have been informed on several occasions, also Broadland District Council who are responsible for upkeep etc. of this particular area. B.D.C. are willing to remove the two benches if Parish Councillors agree, and the Clerk was asked to request that this be done. Letter from Mike Northover [District Councillor] was read, and he has reported this matter to the Chief Constable. P.C. Askew reported that there had been two arrests on previous evening after a car had been vandalised.

Another parishioner raised the matter of deep water in the pond used for irrigation purposes at Lower Green where area has been opened up and lack of fences is causing concern about the safety of children. Letter to this effect to be sent to Mr. Mark Webster.

1. **Minutes** had been circulated, and were signed as a true record.
2. **Matters arising** -no meeting had been arranged between the chairman and Mrs. Janet Church with regard to Playing Field deeds etc. However, the Chairman had taken legal advice and ownership of Playing Field must be ascertained.. The clerk had spoken to Mike Northover who is to make enquiries at B.D.C. about likelihood of the Parish Council being able to increase the precept for 2004/5 by a large amount if they wish to make a large grant towards the Football Club's project, and also as to the effect of such an increase on council tax for parishioners.
3. **Planning** the sub-committee had supported minor alterations in the plan submitted by Keith Colman for farm building conversion to dwelling at The Manor House, Freethorpe.
4. **Finance** the clerk reminded councillors that the precept must be set at the January meeting of the Parish Council.
5. **Any other business** it was noted that an arm on signpost at Blacksmiths Shop corner is pointing in the wrong direction.

Next meeting – Monday, 12th January 2004 at Village Hall -7.30p.m. .

Spencer
12th JANUARY
2004

Budget for 2004/5 - Freethorpe Parish Council

Total amount in Current and Deposit accounts (GIROBANK) £4421.61

(N.B. This amount includes the £2,000 promised for Children's Play Area, and also from total the annual donation to Freethorpe Village Hall & Playing Field becomes due in Feb/March 2004 - £600 plus hire charge for meetings) Also due is CPRE ANNUAL SUBSCRIPTION OF £25.00) This will leave total of £1746.61 to carry forward.

Last year's precept was set at £3500.00 (this being paid at beginning of May and beginning of October)

Approximate amounts to be met during year April 1st 2004 / March 31st 2005.

	£
Grants to 3 cemeteries @ ? £150.00	450.00
Insurance premium approx.	625.00
NCAPTC ann. sub. etc.	160.00
Clerk's salary plus expenses	535.00
Accident Rescue donation	25.00
Norwich Citizen's Advice Bureau donation	25.00
Village Hall & Playing Field £600 ? plus hire	660.00
Internal Audit	20.00
External Audit fees approx.	60.00
Royal British Legion - poppy wreath	19.00
Sundries ?	50.00

2629.00

Proposed by N. Spencer. that precept be set at £ 4500.00
Seconded by David Lake. All agreed.

date 12th January, 2004.

N.B. Uncertainty
about likely payments
for re-cycled materials
BDC have taken over

Minutes of meeting of Freethorpe Parish Council
On Monday, 12th January 2004 at Freethorpe Village Hall -
7.30p.m.

PRESENT – Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Paul Bacon, Joy Brock [Tree Warden], Brian Iles [Norfolk County Councillor], Mike Northover [Broadland District Councillor], 9 parishioners and the clerk.
Apologies received from Andrew Garner, Michael Blake and P.C. Mark Askew.

First 10 minutes for public participation- Rebecca Linley, Megan Risby and other teenage girls asked why benches had been removed from green area at Youngs Crescent. Nick Spencer and Mike Northover explained that these had been removed at the request of the Parish Council because of complaints from parishioners of vandalism, noise nuisance etc. It was recognized that the majority of young people were suffering because of the minority who have caused trouble. The young people complained about boredom due to lack of facilities. Janet Church [Chairperson of Freethorpe Village Hall and Playing Field Committee] said the problem will be on the agenda for the next committee meeting.

Mr. Brian Iles gave a short report re budgeting for 2004/5 by Broadland District Council and Norfolk County Council. He said that even though at County level there have been large savings on administration etc, in both cases there will be increase in spending.

1. **Minutes** had been circulated, and were signed as a true record [with slight alteration in the address of Mrs. Barwell Junr. [Preston Close instead of Bowlers Close]
2. **Matters arising** -there had been no reply from Mark Webster re concern about the safety of children at Lower Green irrigation plant.
[Youngs Crescent matters dealt with during public participation]
3. **Planning** – Councillors supported an application by Mr. Peter Key for Extensions and alterations to the Bungalow, Freethorpe Road, Southwood. Sub-committee had no objections to extension at 21, Youngs Crescent for Mr. & Mrs. A. Firmin.
3. **Finance** – the chairman and the vice-chairman had authorized the payment of Cheque to value of £58.75 to Audit Commission between meetings as this was due in 28 days from date of invoice. Cheque was signed for the CPRE Annual Subscription of £25.00.
The Budget for 2004/5 was discussed at length, and eventually the Chairman proposed that precept be set at £4500.00, this was seconded by David Lake [Vice chairman]. This would allow for a grant of £2000.00 to be made in support of the Football Club's proposed scheme. All agreed.
4. **Any other business** –Paul Bacon mentioned that bottle bank is overflowing, but it was noted that since Christmas all similar banks are in same state, and we must just await clearing of backlog.
It was noted that there have been changes re Saturday bus services into Gt. Yarmouth.
The clerk was asked to report flooding of road near the gate of All Saints Parish Church – may be a blocked gully.
The chairman said that he will deal with re-painting of notice on the Playing Field with regard to cycles, dogs etc.
NEXT MEETING to be held at Freethorpe Village Hall on Monday, 16th February 2004 at 7.30.p.m. [Mr. Northover gave his apologies]

N Spencer
16th Feb 2004

**Minutes of Parish Council Meeting held at Freethorpe Village Hall
on Monday, 16th February 2004 at 7.30.p.m.**

Apologies received from Mr. M. Northover and Mr. David Lake.

Present Nick Spencer [presiding], Janet Church, Linda Turner, Michael Blake, Andrew Garner, Paul Bacon, Brian Iles [Norfolk County Councillor], Tree Warden [Joy Brock], 3 parishioners and the clerk.

First ten minutes for public participation - Stephen Smith gave an update on the progress with Freethorpe Football Club's application to the Football Foundation etc. At the moment all applications have been suspended due to a backlog. New rules mean that no funding for the project will be available from the Football Association unless provision is made to include a girls' team etc. etc. Funding application should be allowed later in 2004. New Head Teacher at Freethorpe Community School has expressed desire to work with the Football Club. Money raisers have been planned. Mr. Iles asked questions about insurance cover for players, and also about the team's Results and Stephen said that necessary insurance is in place, and that team's results have been excellent. Prop. A. Garner and Sec. by Janet Church that £1500.00 of the amount proposed as a P.C. grant for 2004/5 should be made available after April 1st - all in favour. Mr. Iles asked about servicing the bottle bank, and was told that this has been dealt with following the backlog due to Christmas and New Year holidays. He also spoke about the huge problem of fly-tipping after Joy Brock had shown photographs of items she had picked up from the grass verge outside her bungalow. Mr. Iles said that cameras are being put in position to catch those who are responsible for fly-tipping. He reported on rate increases - B.D.C. 6.8% and N.C.C. 7.75%. Andrew Garner drew attention to need to change priority at Callow Pit Corner, Southwood where the greatest flow of traffic is along Southwood Road to Beighton. Mr. Iles will look into this with Highways Dept. of N.C.C.

1. **Minutes** had been circulated, and were signed as a true record.
2. **Matters arising** - clerk had received phone calls re rumour that the Parish Council have arranged for a shed to be erected on the green area at Youngs Crescent. Residents have complained about rubbish on the green area [this includes syringes, used condoms etc.], and the area is now unsuitable for young children to play.
3. **Finance** - it was agreed that the clerk should apply for a place on the NACPTC Training Course on 14th April 2004 re Risk Assessment. Cheque to value of £25.00 was signed to cover cost of attending plus books on the subject for use of Parish Council.
4. **Planning** - P.C. supported application by Mr. G. Lee for extension at 1, Caters Close, Freethorpe and by Kevin Grint for demolition of old buildings and erection of garage and extension to 49, The Green, Freethorpe. They supported application by Mrs. L. Fisher for 18 dwellings at Old Chapel Road, Freethorpe, but the clerk is to ask for more details.
5. **A.O.B.** - Clerk to contact David Wilson at N.C.C. Highways re School sign which is obstructing vision for large farm vehicles at present and will be moved to bank near Tennis courts [this followed complaint to N.C.C. by Mr. Mark Webster.] It was noted that the top has been removed from 30m.p.h. sign near "Manor View", The Green, Freethorpe and 30 m.p.h. sign near Lower Green Farmhouse has been damaged - Highways Dept. to be informed.
The clerk explained that yellow marks along Chapelfield are to do with drainage scheme, and Mr. David Balls has been enquiring about ownership of ponds in the village which could possibly help with disposal of surface water along The Common and Chapelfield.
Norfolk Matters booklets were distributed to councillors.

Next meeting - Freethorpe Village Hall on 15th March 2004 at 7.30p.m.

Spencer
17.2.04

**Minutes of Parish Council Meeting held at Freethorpe Village Hall
on Monday, 15th March 2004 at 7.30.p.m.**

Present – Nick Spencer [presiding], David Lake, Janet Church, Linda Turner, Michael Blake, Andrew Garner, Paul Bacon, 14 Parishioners, Tree Warden [Joy Brock], Mike Northover [District Councillor], Brian Iles [County Councillor] and the Clerk.
Apology from Community Police officer [Mark Askew].

First ten minutes for public participation - a number of letters had been received from residents at Chapelfield, Freethorpe, who also attended the meeting to object to Planning Application by Kevin Francis for erection of calf shed, hay loft and implement store on land adjoining 19, The Green. Plans were studied by Parish Councillors and members of the public. The Chairman had visited B.D.C. earlier in the day, and had been told that there is no reason why the land cannot be used for purpose suggested [i.e. animal husbandry], but the size of proposed building in relation to acreage of field has to be questioned. Tony Tibbenham asked whether there might be opportunity for the public to attend a further meeting with regard to this matter, and it was agreed that the Parish Council objects to application on the grounds of size of building and insufficient information, and asks to be kept informed about B.D.C. intentions.

1. **Minutes** had been circulated and were signed as a true record.
2. **Matters arising** – Brian Iles pointed out that N.C.C. rate increase had been reduced from the 7.75% reported in minutes to 5.75%.
The clerk had received reply from B.D.C. re application for 18 dwellings at Old Chapel Road, to effect that this was just an update on previous application, and no detailed plans are yet available.
Brian Iles hopes to report to next meeting on suggested change in priority at Callow Pit Corner, Southwood.
3. **Finance** - cheque was signed for Freethorpe Village Hall & Playing Field Committee [£650.00] for grant as precepted plus hire of hall for meetings.
4. **Planning** - Application by G. Vaizy for outline planning permission for two storey dwelling next to Old Post Office at Old Chapel Road was supported by the Parish Council.
Update on land adjoining Old School House, Freethorpe.
5. **A.O.B.** –Janet Church had studied new Local Plan, and only addition is plot at rear of Grint [Dry Linings] , The Green, Freethorpe.
Linda Turner asked about possibility of using First Aid Room to be included in extension at Village Hall planned by Football Club as a Pop-In Doctors' Surgery. To be considered at a later date.
Andrew Garner has been asked to act as Child Protection Officer for Freethorpe Football Club [will declare interest if occasion arises]

NEXT MEETING OF PARISH COUNCIL – Monday, 19th April 2004
At Freethorpe Village Hall -7.30p.m.

N. Spencer
19/4/04