



Chairman
Nick Spencer
Parish Clerk
Andrew Moll

FREETHORPE PARISH COUNCIL

serving Freethorpe and Wickhampton

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Rose Cottage,
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NR13 3PZ

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 20th May 2024** following the **Annual Parish Meeting at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 13th May 2024

1. To consider apologies for absence

Lana Hemsall; Andrea Rowlands, John Fleetwood

2. Annual Parish Council Meeting Items

a. Acceptance of Office – forms to be signed by each parish councillor
b. Election of Chairman
c. Election of Vice-Chairman
d. General Powers of Competence – a reminder that these were adopted in 2023
e. Review and approval of standing orders, policies and procedures Policy Review 2024
f. Appointment of representatives to Village Hall Committee, Armed Forced Champion & NALC

3. Public Forum

a. County Councillor Report (LH)
b. District Councillor Report (GN)
c. Tree Warden Report (JF/AR)
d. Public Items

4. Declaration of interest for items on the agenda and applications for dispensation

5. To approve the minutes of the meeting held on Monday 15^h April 2024 [Minutes](#)

6. Matters arising from the previous meeting

a. (6d) Consider mounting the portrait of the King (DL)	
b. (7d) Internal audit recommendations (1) donations (2) salary	Carry forward
c. (7g) Quarterly finance checks (MB)	
d. (7i) Advice on Asset Register (AM)	Done
e. (7i) Play equipment insurance (AM)	Carry forward
f. (9a) Response to planning applications (AM)	Done
g. (9d) Response to appeal (AM)	Done
h. (11a) Proposal for Tommy silhouette (AR)	
i. Other matters arising	None

7. Finance

a. To review and approve monthly finance update And a small correction to the end of year report	For approval	
b. To authorise payments set out in appendix A	For approval	Appendix A
c. To note receipts set out in appendix B - none	For information	Appendix B
d. To approve insurance renewal, with revised premium reduced to	For approval	

8. Correspondence

a. For decision	
i. To confirm rural housing enabler visit to meeting on 17 th June	
ii. To consider supporting lithium battery safety bill	
iii. To comment on grit bin audit and consider whether adequate provision	
b. For information	
i. Town & Parish Council Forum 8 th May	
ii. NALC Update	
iii. Postwick Park and Ride is still open!	

9. Planning

a. New applications	None		
b. Decisions	None		
c. Enforcements	One case closed	For information	
d. Appeal	Submission made	For information	
e. Consultation	Double yellow-lines at school corner by 4/6	For decision	
f. Planning constraints	Discussion with a view to logging some current constraints with Broadland planners	Carry forward	

10. Update on Ongoing Matters and Projects

a. Speed management statistics	For information	
b. Play Area Inspections – latest operational report available; Awaiting date for repairs	For decision	
c. Electronic Vehicle Charging Point – NCC supplier visit to be arranged	For information	
d. Wickhampton Pond – to consider subcommittee recommendation	For decision	
e. Rampant Horse update (PC)	For discussion	
f. Bowls Club Mower purchase – complete	For information	
g. Clean-up & Bloom – update (AR)	For discussion	
h. Purchase of Royal British Legion bench (AR)	For decision	
i. Village Hall & Playing Field future development – meeting with Broadland on 3 rd June 9:30am	For discussion	

11. Other Matters

a. None		
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12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 17th June 2024 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary Apr – payslip	207.33
2	Andrew Moll	Administration – postage expenses Apr	9.15
3	HMRC	PAYE – P30	51.80
4	Beckhithe Farms Ltd.	Ref 1173 30/03/2024 VAT 0.00	200.00
5	Norse Eastern Ltd.	Grounds maintenance (1 of 2) INV 05IN-1069618 30/04/24 VAT 268.16 GB785421021	1608.94
6	Moulton Nursery Plant Centre	Clean Up and Bloom INV 1745 16/05/2024 VAT 2.40 Reg 373091554	14.39
7	Business Services at CAS Ltd	Insurance Renewal	493.38
DD	Information Commissioner	Annual registration	35.00
SO	Calica Computer Solutions	Speed management machine - mandates 3, 4 & 5	30.00

APPENDIX B Receipts for information (Item 7c refers)

Ref	Payee	Description	Amount (£)
1	Broadland District Council	Precept (1 of 2)	8657.00
2	Broadland District Council	Section 106 grant (bowls club mower)	6688.00
3	Broadland District Council	Textile recycling	78.40