



Chairman
Nick Spencer
Parish Clerk
Andrew Moll

FREETHORPE PARISH COUNCIL

serving Freethorpe and Wickhampton

Tel: 07979096892
freethorpe.pc@gmail.com



Rose Cottage,
Squires Road,
Halvergate
NR13 3PZ

To Members of the Public,

You are hereby invited to attend a meeting of Freethorpe Parish Council on **Monday 15th July 2024 at 7:00pm** at Freethorpe Village Hall for the purpose of transacting the following business:

A Moll Parish Clerk 9th July 2024

1. To consider apologies for absence

Paul Crisp, John Fleetwood; Lana Hemsall

2. Public Forum

a. County Councillor Report (LH)	Website
b. District Councillor Report (GN)	
c. Tree Warden Report (AR/JF)	
d. Broads Authority – consultation on body cameras	
e. Public Items	

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 24th June 2024

[Minutes](#)

5. Matters arising from the previous meeting

a. (3c) Check on grant for church doors (AM)	Done
b. (3d) Estimate for silver birch tree surgery (JF) – update - Crown Tree Services have been asked to carry out the work (£200+VAT)	Done
c. (5a) Ask Cllr Hemsall for an update (AM)	Done
d. (5c) Set up standing order for salary (AM)	Item 7e refers
e. (5e) Play equipment insurance – clarification with Village Hall (AM)	Carry forward
f. (6a) Acceptance of office (AR) – (AM)	Item 6a refers
g. (8a) Write to developer of Green View Way (AM)	Done
h. (9a) Respond to 2024/1729 (AM)	Done
i. (10e) Pass on comments about social club opening (DL)	
j. (10f) Establish ownership of flying field memorial land (AM)	Done, item 10j refers
k. (11a) Report damaged sign Chapelfield The common	Done
l. Other matters arising	None

6. Clerk's Report

a. Acceptance of Office (AR)	For signature	
b. NALC Update	For information	
c. Parish Partnership bid 2025-26	For discussion	
d. Town & Parish Council Forum – (1) play inspections via Broadland? (2) Recycling via Broadland? (3) volunteer for councillor video? Draft video	For information	
e. Neighbourhood Planning introduction – confirm invitation to Richard Squires for 16 th September	For decision	

7. Finance

a. To review and approve monthly finance update	For approval	
b. To authorise payments set out in appendix A	For approval	Appendix A
c. To note receipts set out in appendix B - none	For information	Appendix B
d. Quarterly Finance checks (MB)	For approval	
e. Standing Order for salary & Direct Debit mandate for HMRC	For approval	

8. Correspondence

a. For decision – “Celebrating Nature” event at Acle 8 th September	
b. For information – A47 roadworks update	

9. Planning

a. New applications	Committee on Wed 17 th July re. 2023/1905	For discussion	
b. Decisions	2024/0318 75 The Green Variation of conditions 2 & 9 plot design & external lighting	For information	
c. Enforcements	None		
d. Planning constraints	Housing Needs Survey requested, awaiting information	For information	
e. Design Model	Workshop to which we're invited 22 nd July	For discussion	
f. TPO	18 The Green, Freethorpe, supported by JF	For decision	

10. Update on Ongoing Matters and Projects

a. Speed management statistics		For information	
b. Play Area Inspections – repair work has been done. Wickhampton volunteers have cleaned the play equipment.		For information	
c. Electronic Vehicle Charging Point – visit to Village Hall to confirm electrics & siting 11/07 – looks straightforward, await go-ahead.		For information	
d. Wickhampton Pond – meeting of subcommittee with Parish Council to (1) agree management plan (2) discuss engagement (3) discuss crassula removal method		For decision	
e. Rampant Horse update (PC) – nothing to report this time		For information	
f. Clean-up & Bloom – update (AR)		For discussion	
g. Purchase of Royal British Legion bench – order placed		For information	
h. Village Hall & Playing Field – awaiting requirements for kitchen and grounds maintenance. Note extra spent on football pitches in emergency (2 markers, 2 extra cuts, Kevin Monsey cut & collect).		For discussion	
i. Pump – cleaned up by school; Jon Kelly has volunteered to keep it tidy; suggest letters to both		For discussion	
j. Maintenance of grass around Flying Field memorial		For discussion	

11. Other Matters

a. Coffee Morning start-up (AR) Grants to consider: Keep it Going Grant Get It Started Grant		
b. Extra dog bins (AR) £91 p.a. Litter and dog bin information for South Norfolk parish councils		

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 16th September 2024 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None

APPENDIX A Payments for Authorisation (Item 7b refers)

Ref	Payee	Description	Amount (£)
1	Andrew Moll	Salary June – payslip	207.33
2	Andrew Moll	Administration – postage expenses June (3.55) + Land Registry query re Sutton Crescent (£29.95)	33.50
3	HMRC	PAYE – P30	51.80
4	Moulton Nurseries	Clean up & bloom inv 1770 04/07/2024 VAT 0.30	9.88
5	Norse Eastern Ltd.	Play area inspections 05IN-1071853 04/07/24 VAT 99.20	595.20
6	Countrystyle Recycling Ltd	Bottle banks April & May Inv 458794 30/06/24 VAT 4.80	28.80
7	NGF Play Ltd.	Repairs INV-5827 08/07/24 VAT439.26	2635.54
8	KP Monsey	Freethorpe Football Field cut & collect 13 th July	80.00
9	Mr JG Basey-Fisher	Tree Surgery to Silver Birch at Freethorpe 22 nd July	240.00
SO	Calica Computer Solutions	Speed management machine - mandates 3, 4 & 5	30.00

APPENDIX B Receipts for information (Item 7c refers)

Ref	Payee	Description	Amount (£)

