

**FREETHORPE PARISH COUNCIL**  
*serving Freethorpe and Wickhampton*  
[freethorpe-pc.gov.uk](http://freethorpe-pc.gov.uk)

**AGENDA for the Parish Council meeting 23rd September 2024 7pm**

**To Members of the Public,**

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

**A. Moll, Parish Clerk 18<sup>th</sup> September 2024**

**1. To consider apologies for absence**

Nick Spencer, Paul Bacon, Paul Crisp, possibly Andrea Rowlands, Lana Hempsall

**2. Public Forum**

- a. Neighbourhood Plan - reschedule discussion with Richard Squires (AM)
- b. County Councillor update from LH
- c. District Councillor Report (GN)
- d. Tree Warden Report (AR)
- e. Broads Authority – survey regarding cycling, wheeling, walking for response.
- f. Public Items

**3. Declaration of interest for items on the agenda and applications for dispensation**

**4. To approve the minutes of the meeting held on Monday 15<sup>th</sup> July 2024**

**5. Matters arising from the previous meeting**

- a. (3c) Check on grant for church doors – follow up (AM) – done.
- b. (5e) Play equipment insurance – follow up (AM) – details sent to Village Hall.
- c. (6c) Parish Partnership Bid 2025-26 (AM) – email sent, awaiting reply. Item 7g refers.
- d. (11b) Bin stickers regarding dog waste (NS).
- e. None

**6. Clerk's Report**

- a. To **approve** Website Accessibility Statement for the new website, noting that government random testing starts in October 2024. For some of our content it would require disproportionate effort to bring up to the latest standard.
- b. NALC update – new HR procedures for paternity & compassionate leave and flexible working;
- c. Town & Parish Council Forum 10<sup>th</sup> September – for info.
- d. Cluster Meeting at Reedham 24<sup>th</sup> Sept – volunteers to represent Freethorpe?

**7. Finance**

- a. To review and **approve** the monthly finance update.
- b. To **authorise** payments as follows:
  - (1) David Ogilvie Engineering Ltd. **£1923.60** - War Horse Bench INV 191132
  - (2) PKF Littlejohn LLP **£252.00** - External audit INV SB20240823
  - (3) Moulton Nurseries **£103.78** - Cleanup & Bloom INV 1778 & 1780 & 1781
  - (4) Norse Eastern Ltd. **£105.96** – far football pitch setting
  - (5) KP Monsey **£80.00** Replaces lost cheque football field cut & collect 13<sup>th</sup> July
  - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
  - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary
- c. To note receipts as follows:
  - (1) HMRC **£4814.57** - VAT reclaim Jul 23-Jul24
- d. To note the conclusion of the external audit with no issues except a requirement to revisit asset accounting in next year's return.
- e. To note the successful 'Keep It Going' grant application by the bowls club for £300.
- f. To **agree** the grants and donations to be made this year.
- g. To **agree** potential 30mph gateway locations for Parish Partnership bid.

## **8. Correspondence**

- a. Fly tipping at Wickhampton.
- b. Highways Verge Cutting support - **for decision.**
- c. Parking at Village Hall (AR)
- d. Dog fouling on Old Chapel Road – **for decision.**

## **9. Planning**

- a. New applications - 2024/2399 9 The Green, carport - **for decision**
- b. Decisions
  - (1) 2024/1729 approval - 71 The Green stable block conversion to garage
  - (2) 2023/1905 approval – 75 The Green commercial building replacement with 2 houses
  - (3) 2024/0942 refusal - land to rear of 37 Chapelfield
  - (4) Enforcements - one open case
- c. Planning constraints - Housing Needs Survey requested, awaiting information
- d. Design Model – response made, highlighting priorities of (1) affordable housing (2) building too close to boundaries and overlooking (3) impact / risk of development work. Next workshop invitation for anyone interested – book by Wednesday.
- e. TPO - list of TPOs.
- f. Affordability / viability check for Green View Way (MB).

## **10. Update on Ongoing Matters and Projects**

- a. Speed management statistics
- b. Play Area Inspections – inspections done, no significant issues.
- c. Electronic Vehicle Charging Point – NCC to advise.
- d. Wickhampton Pond – update from JF, decision on next steps.
- e. Rampant Horse update (PC)
- f. Clean-up & Bloom – update (AR) – school planting bulbs on 26<sup>th</sup> Sept 2pm
- g. Royal British Legion bench – in place.
- h. Village Hall & Playing Field – grant applications made for kitchen. Awaiting requirement on grounds maintenance for football.
- i. Pump – repaint to be planned (AM).
- j. Flower troughs at Village Hall and Flying Field Memorial – to consider replacing with recycled plastic troughs (AR/AM).
- k. Football Club request – to approve purchase of a Leaf Blower for the football club at a cost of around £1495 to be claimed from S106 (Broadland have approved).

## **11. Other Matters**

- a. None

## **12. Councillor Reports and Items for the Next Agenda**

## **13. Date of Next Meeting: Monday 21<sup>st</sup> October 2024 at 7.00pm at Freethorpe Village Hall.**

## **14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None**