

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 20th January 2025 7pm

To Members of the Public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 13th January 2024

1. To consider apologies for absence

Lana Hempsall

2. Public Forum

- a. Neighbourhood Plan - [Step-by-step guide](#) - to discuss and agree area and core group.
- b. County Councillor Report (LH)
- c. District Councillor Report (GN)
- d. Tree Warden Report (JF) including Wickhampton Play Area Tree Survey.
- e. Police – note new beat manager, and update from Priority Meeting 3/12.
- f. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 18th November 2024

5. Matters arising from the previous meeting

- a. (2d) Establish boundary responsibilities re. Wickhampton Pond (AM) – done.
- b. (6g) Respond to government on Zoom meetings (AM) – done, 10d refers.
- c. (6h) Apply for new dog bin (AM) – Broadland & Highways have confirmed. Parish Council are asked to **approve** purchasing Glasdon Fido 25l bin (£115.68) plus £116.60 charge.
- d. (11a) Draft report for cluster meeting (AM) – done, 6b refers
- e. Other matters arising.

6. Clerk's Report

- a. Royal British Legion collection – to note Acle & District results £13,573.78.
- b. Cluster meeting – to note previous meeting notes and **approve** report for 18th Feb tbc.
- c. Solar Panels for Village Hall – to **consider** decision paper.
- d. Norfolk ALC voting form – to **vote** on move to company limited by guarantee.
- e. Norfolk Anti-poverty Alliance – inaugural meeting 26th Feb 5-7 at Norwich Cathedral.
- f. Town & Parish Council Forum – notes provided, next meeting 4th Feb 1pm, Zoom.
- g. Norfolk Drought & Flood Summit – 31st Jan 10-1, Zoom

7. Finance

- a. To review and **approve** the monthly finance update.
To **authorise** payments as follows: ** paid in Dec with Chair & Vice-chair approval*
(1) **Broadland Hoardings Ltd - £17,700.00 – INV BHS417 Village Hall kitchen*
(2) **Beckhithe Farms - £200.00 – INV 916 Wickhampton Playing Field annual rent*
(3) Mr A & Mrs M C Moll **£153.56** – reimbursement for detailed boundary report
(4) The Sign Shed Ltd. **£15.51** – INV SHED777882 Village Hall kitchen plaque
(5) Countrystyle Recycling Ltd. **£34.51** INV 502555 Bottle bank emptying
(SO1) Calica Computer Solutions **£30.00** - Speed machine management
(SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary. Pay award to be paid March.
(DD) HMRC **£173.00** – PAYE Oct, Nov, Dec.
- b. To note receipts as follows:
(1) Broadland District Council **£7,500** – Grant for Village Hall kitchen.
- c. Quarterly Finance Review.
- d. To note and **approve** the budget for 2025/26 with changes agreed at last meeting.
- e. To note recycling credits claim 2024 - Paper 2.250 tonnes (1.270 in 2024);
Bottles 2.820 (was 2.400); Cans 0.190 (was 0.070).

8. Correspondence

- a. To note ongoing correspondence on search for allotments.

9. Planning

- a. New applications – 2024/3444 land behind 37 Chapelfield no comments made;
2024/3521 12 Sutton Crescent – no objections from email review.
- b. Decisions – none
- c. Enforcements – one open cases, being closed
- d. Tree Protection Order – to note – 18 The Green, Freethorpe.
- e. Affordability / viability check for Green View Way (MB).

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – to comment on speed management report.
- b. Play Area Inspections – to note December operational inspection report. No issues.
- c. Electronic Vehicle Charging Point – to consider advertisement of the facility.
- d. Wickhampton Pond – to note boundary report received and consider options.
- e. Rampant Horse update (PC)
- f. Village Hall Kitchen – to **sign off** completion and the plaque and make any comments.
- g. Playing Field – awaiting grounds maintenance requirements for football. Note a further robotic pitch marking for the youth football has been done in January.
- h. Pump – Beighton Builders have been asked to advise on repair work
- i. Flower troughs at Village Hall and Flying Field Memorial – to consider replacing with recycled plastic troughs (AR/AM).
- j. Parish Partnership Bid 2025/26 – to note the submission and commitment of £2,600 CIL reserves.

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 17th February 2025 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None