

**FREETHORPE PARISH COUNCIL**  
*serving Freethorpe and Wickhampton*  
[freethorpe-pc.gov.uk](http://freethorpe-pc.gov.uk)

**AGENDA for the Parish Council meeting 17th March 2025 7pm**

**To Members of the public,**

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

**A. Moll, Parish Clerk 11<sup>th</sup> March 2024**

**1. To consider apologies for absence**

John Fleetwood, Lana Hempsall, Andrea Rowlands

**2. Public Forum**

- a. Feedback on Cluster Meeting (GN/MB)
- b. Neighbourhood Plan – consider advice from Broadland and agree how to proceed.
- c. County Councillor Report (LH) – general report provided by GN.
- d. District Councillor Report (GN)
- e. Tree Warden Report (JF)
- f. Police – note priorities (Speeding and anti-social behaviour).
- g. Devolution consultation – closes 13<sup>th</sup> April. Note also NALC session on 18th March.
- h. Public Items

**3. Declaration of interest for items on the agenda and applications for dispensation**

**4. To approve the minutes of the meeting held on Monday 17<sup>th</sup> February 2025**

**5. Matters arising from the previous meeting**

- a. (2f) Share information about the road race and where to look for updates (AM) – done.
- b. (6e) Advise Village Hall that Parish Council is not in a position to pick up recurring costs such as grass-cutting (AM) – done.
- c. Other matters arising.

**6. Clerk's Report**

- a. To note the VE Day Community Grant and consider any actions.
- b. To note latest letter from NALC County Officer and membership renewal.
- c. To note that the new dog bin is now in operation.
- d. To note that installation of the bleed kit, thanks to Emma Dix and Helen Utting.
- e. To note that Highways have cleaned the directional signs reported.
- f. To note the Town & Parish Council Forum Notes from 4<sup>th</sup> March and next meeting at Horizon Centre Wednesday 2<sup>nd</sup> April 9-12.
- g. To note the Big Broadland Litter Pick March-April-May.

**7. Finance**

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:
  - (1) Mr A & Mrs MC Moll **£113.57** backdated salary adjustment and expenses for postage Sep 2024-Mar 2025 as per breakdown provided.
  - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
  - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
  - (DD) HMRC **£0.00** – PAYE.
- c. To note receipts as follows: none.
- d. Quarterly Finance Review (MB) – for **approval**.
- e. Statement of Internal Controls – for **approval**.
- f. Parish Partnership Scheme – village gateways - for **approval**.
- g. Grounds maintenance – 8.8% increase in grounds maintenance from £3,217 to £3,501. Budget for 2025/26 is £3,391. For **approval**. Note that in 2024/25 we spent a further £480.49 on one-off cuts and marking to support the football club.

## **8. Correspondence**

- a. To note new Park and Ride services.
- b. To note the new Nutrient Mitigation Fund (Norfolk).

## **9. Planning**

- a. New applications – 2025/0403 4 Walpole Way erection of shed.
- b. Decisions – 2024/3444 land behind 37 Chapelfield – approved with conditions.
  - 2024/0146 60 Lower Green, Freethorpe – approved with conditions
- c. Enforcements – one open case.
- d. Affordability / viability check for Green View Way

## **10. Update on Ongoing Matters and Projects**

- a. Speed management statistics – to comment on speed management report, with particular attention to the analysis of the data for the Common.
- b. Play Area Inspections – no issues. Please note that the noticeboard on the Common is beyond repair with damp infiltration. Consider
- c. Wickhampton Pond – visit by Norfolk Wildlife Trust being arranged.
- d. Rampant Horse update (PC) - none
- e. Pump – Beighton Builders have been asked to advise on repair work
- f. Flower troughs at Village Hall and Flying Field Memorial – to consider replacing with recycled plastic troughs (AR/AM).
- g. Solar Panels for Village Hall – two more suppliers to be asked to quote.

## **11. Other Matters**

- a. None

## **12. Councillor Reports and Items for the Next Agenda**

**13. Date of Next Meeting:** Monday 28<sup>th</sup> April 2025 at 7.00pm at Freethorpe Village Hall.

**14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business:** None