

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
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AGENDA for the Parish Council meeting 21st July 2025 7pm

To Members of the public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 15th July 2025

1. To consider apologies for absence

None

2. Public Forum

- a. County Councillor Report
- b. District Councillor Report (GN)
- c. Tree Warden Report (JF)
- d. Annual Parish Meeting Format (MB)
- e. Next cluster meeting – for information
- f. Town & Parish Council Forum 8th July – next meeting 2nd September
- g. Adult Care and Support Service – to suggest submissions for voluntary services in the parish to be put on the county register, e.g. warm spaces, bowls club,
- h. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 16th June 2025

5. Matters arising from the previous meeting

- a. (6c) Check usage of EVCPs (AM) – in progress.
- b. (8g) Follow up footpath and access needs (AM) – query logged with Highways.
- c. (10b) Confirm play area inspection service (AM) – continues on current basis.
- d. Other matters arising.

6. Clerk's Report

- a. To consider Parish Partnership Bid 2025-26, noting resident suggestion about the 30mph signs on Reedham Road and a decision paper about footpath provision from the brickyard to the Village Hall.
- b. To note the withdrawal of support for neighbourhood planning.
- c. To note the latest information from Norfolk ALC.
- d. To review and approve new IT Policy and revised File Retention Policy.
- e. To review and approve the Website Accessibility Statement

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:
 - (1) Norse Eastern Ltd. **£672.00** – INV 1085054 Play Area inspections 2024-25
 - (2) Norfolk Association of Local Councils. **£95.50** – INV 2553 Web service 2024-25
 - (3) Countrystyle Recycling Ltd. **£36.00** – INV 542173 Emptying banks 30/06/25
 - (4) Broadland Tree Warden Network **£100.00** – re-issue cancelled cheque 790
 - (5) Freethorpe Sports and Social Club **£150.00** – re-issue cancelled cheque 796
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- c. To note receipts as follows:
 - (1) Broadland District Council **£62.46** – Textile recycling credits
- d. Bus shelter grants - to consider whether there are any requirements.
- e. To note Norfolk Community Fund.
- f. To note the CIL and S106 funds available and consider approach to identifying projects.

8. Correspondence

- a. To note the progress with the Cantley School consultation.
- b. To note the Broadland Community Awards 2025.

9. Planning

- a. New applications – none.
- b. Decisions – none.
- c. Enforcements – one open case.
- d. Affordability / viability check for Green View Way

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – for information
- b. Play Area Inspections – no significant issues
- c. Wickhampton Pond – Norfolk Wildlife Trust have suggested an alternative for removal of crassula. The feasibility is still being established.
- d. Rampant Horse update (PC).
- e. Solar Panels for Village Hall – two more suppliers to be asked to quote.
- f. Gateways – to decide on the signage to request at the two gateway locations.
- g. Village Hall – check rep for next meeting.

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 15th September 2025 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None