

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 17th November 2025 7pm

To Members of the Public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 11th November 2025

1. To consider apologies for absence

Lana Hemsall

2. Public Forum

- a. County Councillor Report – update and budget consultation information provided.
- b. District Councillor Report (GN)
- c. Tree Warden Report (JF)
- d. Annual Parish Meeting Format (MB)
- e. Town & Parish Council Forum 12th November
- f. GNLP Consultation on SPD 2 – Norwich City Council website - closes 19th December – for comment.
- g. Village bus and timetables (AR) – to discuss possible improvements.
- h. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 20th October 2025

5. Matters arising from the previous meeting

- a. (2d) Annual Parish Meeting – costed proposal (MB).
- b. (6g) First Responders – accept responsibility for defibrillator (AM) – done.
- c. (7g) Public land – follow up (AM) – done.
- d. (7g) TCV volunteer work – follow up (AM) – done. £340 a day, insured and trained.
- e. (8a) Zebra crossing – check likelihood, and discuss with road safety team (AM) – in progress.
- f. Other matters arising.

6. Clerk's Report

- a. PSPO (Dog Control) signs – for information
- b. Permitted development rights open letter – for information
- c. Football pitch maintenance required – for information.
- d. Age-friendly community – for ideas on the factors we should highlight, positive and negative.
- e. Rough Sleeper Count – 12/11/25 proposed to return nil.
- f. Act of Remembrance 2025 – to report back.

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:
 - (1) Norse Eastern Ltd. **£1750.52** – INV1090691 Grounds maintenance (2)
 - (2) NGF Play Ltd. – **£477.90** Quotation Q-25486 30% deposit, item 10b refers.
 - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- c. To note receipts as follows:

None
- d. Quarterly Finance Checks (MB).
- e. To set budget and precept for 2026-27 – for **decision**.

- f. Village Hall donation – to be discussed in January once outcome of solar panel grant application is known.
- g. Section 106 – youth football goals – to approve £1,000 for Freethorpe Football Club to be reclaimed from Section 106 (Sports)
- h. Section 106 – pétanque floodlights – to approve placing an order for the work, once paid to be reclaimed from Section 106 (Sports).

8. Correspondence

- a. None

9. Planning

- b. New applications – BA/2025/0300/LBC Thatched Farm, Wickhampton.
- c. Decisions – 2025/1365 103 Wheelwrights Close TPO work approved with conditions.
- d. Enforcements – three open cases noted. New format report next month will only show latest updates.
- e. Affordability / viability check for Green View Way

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – for information..
- b. Play Area Inspections – quotation received from supplier for a package of small repairs, seeking Parish Council approval to proceed.
- c. Wickhampton Pond – awaiting Norfolk Wildlife Trust proposal.
- d. Rampant Horse update (PC).
- e. Solar Panels for Village Hall – grant application has been made to National Lottery Fund.
- f. Pump Repairs –awaiting guidance from Broadland re. Listed Building Consent.
- g. Gateways – sign design approved, installation likely within next few weeks.
- h. Village Hall – check rep for next meeting.

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 19th January 2025 at 7.00pm at Freethorpe Village Hall.

2026 meetings for approval:

19th Jan; 16th Feb; 16th Mar; 20th Apr; 18th May; 15th Jun; 20th Jul
21st Sep; 19th Oct; 16th Nov

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None