

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
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AGENDA for the Parish Council meeting 16th February 2026 7pm

To Members of the public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 9th February 2026

1. To consider apologies for absence

Lana Hempsall

2. Public Forum

- a. County Councillor Report – £7,000 of Highways works in the parish have been allocated from the Member Highways Grant. Priorities previously agreed have been sent.
- b. District Councillor Report **(GN)**
- c. Update on tree work including with the school **(JF)**
- d. Norfolk Association of Local Councils update – for information.
- e. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 17th November 2025

5. Matters arising from the previous meeting

- a. (2c) Tree & Conservation Advisor Policy (AM) – done, item 6a refers.
- b. (2e) 2031 census - ask for Armed Forces question (AM) – done.
- c. (6b) Support Broadland's sex establishment/ entertainment venues policy (AM) – done.
- d. (6c) Can CIL be used to improve the car park? (AM) – asked about S106, item 6d refers.
- e. (11) Potholes to report, check on grit bins (AM) – in progress.
- f. Other matters arising.

6. Clerk's Report

- a. To review and approve new Tree and Conservation Advisor Policy.
- b. To review and approve new Defibrillator Policy.
- c. To consider volunteering as Support Guardian of the Defibrillator.
- d. Village Hall update **(DL)** – for discussion.
- e. To review and approve Risk Policy.
- f. To consider offer from TCV of 1 day's work and free bulbs etc. Wickhampton Play Area? Freethorpe Village Hall? Flying Field Memorial?

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:
 - (1) Broadland Hoarding Solutions **£3,948.00**, Inv BHS 445, Petanque floodlights
 - (2) Norfolk Association of Local Councils **£67.20**, Inv 2762, website fee.
 - (DD) HMRC **£167.20** – Quarterly PAYE
 - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- c. To note receipts as follows: None
- d. To appoint Sonya Blythe as Internal Auditor. Fee will be £125.

8. Correspondence

- a. Walpole Almshouses – resignation of Trustee/Secretary – update and next steps
- b. Ownership of track beside Wickhampton Church – enquiry sent to Highways

9. Planning

- a. New applications – 2026/0008 47 Chapelfield – reviewed by email – no objections.

- b. Decisions – none
- c. Enforcements – three open cases to note
- d. Affordability / viability check for Green View Way
- e. Call for sites for GNLP – for discussion.

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – for information.
- b. Play Area Inspections – repairs ordered, awaiting scheduling, the work requires warmer dry weather for the rubber mulch repair. Note that our inspector is retiring after the annual inspection in June. Replacement will need to be obtained.
- c. Wickhampton Pond – awaiting Norfolk Wildlife Trust proposal.
- d. Rampant Horse update (PC).
- e. Solar Panels for Village Hall – update on invitation to quote.
- f. Pump Repairs –awaiting guidance from Broadland re. Listed Building Consent. Broadland have advised that CIL money cannot be used for the work, would have to come from grants and reserves.
- g. Petanque floodlights – work has been completed, to be reclaimed from Section 106.
- h. MUGA – options meeting with Broadland in March
- i. Local Cycling & Walking Infrastructure Plan – for comment and response to NCC

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 16th March 2025 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None