

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 23rd March 2026 7pm

To Members of the public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 17th March 2026

1. To consider apologies for absence

Lana Hempsall

2. Public Forum

- a. County Councillor Report – <https://www.norfolk.gov.uk/43979>
- b. District Councillor Report (**GN**)
- c. Tree & Conservation Advisor Update (**JF**)
- d. Norfolk Police <https://www.norfolk.police.uk/area/your-area/norfolk/broadland/acle/about-us/crime-map>
- e. Norfolk Association of Local Councils update – none.
- f. Broads Authority Local Plan publication & supplementary plan consultation.
- g. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 16th February 2025

5. Matters arising from the previous meeting

- a. (6a) Tree & Conservation Advisor – check with insurers (AM) – done.
- b. (6c) Defibrillator Support Guardian – seek volunteer (AM) – done.
- c. (6d) Ask Broadland whether S106 could fund Tarmac in car park? (AM) – done, it can't.
- d. (6f) Propose Wickhampton Play Area project for volunteers (AM) – done.
- e. (11a) Village Hall breakfasts – check with Village Hall Committee (AM) – done
- f. Other matters arising.

6. Clerk's Report

- a. Big Broadland Litter Pick – for information
- b. Village Hall update (**DL**) – for discussion.
- c. To review and approve Risk Policy.
- d. To finalise TCV specification at Wickhampton
- e. To note next Cluster Meeting 28th April 7:15 at Cantley Village Hall.

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To review and **approve** clerk end of year pay & expenses adjustment.
- c. To authorise payments as follows:
 - (1) Beckhithe Farms Ltd. **£200.00**, Inv 1327, Annual rent Wickhampton Play Area
 - (2) Broadland District Council **£148.20**, Inv 2701005758, Village Hall dog bin p.a.
 - (3) Helen Utting **£150.95**, proforma 11192, reimbursement for defib pads
 - (4) Mr A & Mrs MC Moll **£226.29**, salary & expenses adjustment, 7b refers
 - (DD) Santander **£9.98** – Bank charges Jan & Feb
 - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- d. To note receipts as follows: Broadland District Council **£3,290** S106 Petanque lights
- e. To review and **approve** the Statement of Internal Controls
- f. To approve the Quarterly Finance Checks
- g. To consider decision paper on Village Hall donation support.
- h. To consider Tree & Conservation funding support for school gardening items (AR)

- i. To consider switching bank (AM)
- j. To consider request from Bowls Club for maintenance support.
- k. To note and approve the annual grounds maintenance increase.

8. Correspondence

- a. Walpole Almshouses – resignation of Trustee/Secretary – update and next steps
- b. Ownership of track beside Wickhampton Church – enquiry with Highways

9. Planning

- a. New applications – 2026/0436 Conditions rear of 37 Chapelfield.
- b. Decisions – 2026/008 47 Chapelfield approved with conditions
- c. Enforcements – three open cases to note

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – for information.
- b. Play Area Inspections – repairs ordered, awaiting scheduling, the work requires warmer dry weather for the rubber mulch repair. Note that our inspector is retiring after the annual inspection in June. Replacement will need to be obtained.
- c. Wickhampton Pond – awaiting Norfolk Wildlife Trust proposal.
- d. Rampant Horse update (PC).
- e. Solar Panels for Village Hall – item 14 refers
- f. Pump Repairs – awaiting guidance from Broadland re. Listed Building Consent. Broadland have advised that CIL money cannot be used for the work, would have to come from grants and reserves.
- g. Petanque floodlights – work has been completed and refunded from Section 106.
- h. Football pitch improvement project – awaiting confirmation of S106 funding
- i. MUGA – helpful options meeting held with Broadland in March, next step is to engage contractors to provide options, costs and usage profiles, subject to Parish Council and Village Hall Committee agreement.
- j. Local Cycling & Walking Infrastructure Plan – carry forward
- k. EVCP – publicity plan to be discussed.

11. Other Matters

- a. None

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 20th April 2026 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings)

Act 1960 to consider the following item of business: Evaluation of Solar Panel
Quotations and selection of supplier.