

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 20th April 2026 7pm

To Members of the Public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 13th April 2026

1. To consider apologies for absence

Lana Hempsall

2. Public Forum

- a. County Councillor Report – <https://www.norfolk.gov.uk/43979>
- b. District Councillor Report (**GN**)
- c. Tree & Conservation Advisor Update (**JF**)
- d. Norfolk Police <https://www.norfolk.police.uk/area/your-area/norfolk/broadland/acle/about-us/crime-map>
- e. Norfolk Association of Local Councils update – none.
- f. Public Items

3. Declaration of interest for items on the agenda and applications for dispensation

4. To approve the minutes of the meeting held on Monday 23rd March 2026 and follow-up meeting on Monday 30th March 2026

5. Matters arising from the previous meeting

- a. (6c) Defibrillator Support Guardian – seek volunteer (AM) – in progress.
- b. (7h) Details for funding request for garden tools (AR)
- c. (7i) Apply for new bank account (AM) – in progress
- d. 30th March (5b) Order asbestos survey (AM) – done
- e. 30th March (5c) Order electrical installation condition report (AM) – not required as it will be done by the solar panel supplier.
- f. Other matters arising.

6. Clerk's Report

- a. Village Hall update (**DL**)
- b. To note next Cluster Meeting 28th April 7:15 at Cantley Village Hall.
- c. Report on conservation work carried out by TCV at Wickhampton 20th April.

7. Finance

- a. To review and **approve** the monthly finance update, which is the Accounting Statement for 2025-26.
- b. To authorise payments as follows:
 - (1) NGF Play Ltd. **£1,160.10**, Inv Inv-6480, Play equipment repairs
 - (2) Sonya Blythe **£125.00**, Inv 10th April 2026, Annual Internal Audit
 - (3) Countrystyle Recycling Ltd. **£24.00**, Inv INV577960, bottle bank Feb 2026
 - (4) Green Solar Footprint Ltd. **£6234.43**, deposit for Village Hall Solar Panels
 - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- c. To note receipts as follows: none
- d. To receive the Internal Auditor's Report.
- e. To review and approve the Annual Governance Statement
- f. To review and approve the Annual Accounting Statement
- g. To review and approve the CIL Statement for 2025-26
- h. To sign the contract for the Solar Panel installation.
- i. To review and approve the Asset Register 2026.

8. Correspondence

- a. Walpole Almshouses – resignation of Trustee/Secretary – update and next steps

9. Planning

- a. New applications – 2026/0653 & 0654 Threshing Barn North, Manor Farm – reviewed and supported by email subject to ensuring that the impacts on ecology and trees are considered and mitigated.
- b. Decisions – none.
- c. Enforcements – note that two cases have been closed, leaving one open.
- d. New name – 12a/12b Sutton Crescent – for information.

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – shared for information.
- b. Play Area Inspections – repair and maintenance work has been completed and inspected. Note that our inspector is retiring after the annual inspection in June. Replacement will need to be obtained.
- c. Wickhampton Pond – (1) an unknown person has sprayed weedkiller around the pond, which is potentially hazardous to members of the public (2) It is suggested that a sub-committee is held after Parish Council on 15th June to consider a draft proposal for removal of the crassula.
- d. Solar Panels for Village Hall – Asbestos survey has been arranged for 1st May; kick-off meeting with solar panel supplier is being arranged, possibly 21st April 5pm.
- e. Pump Repairs –awaiting guidance from Broadland re. Listed Building Consent. Broadland have advised that CIL money cannot be used for the work, would have to come from grants and reserves.
- f. Football pitch improvement project –S106 funding has been approved, order placed with Norse.
- g. MUGA – carry forward
- h. Local Cycling & Walking Infrastructure Plan – carry forward
- i. EVCP – publicity plan to be discussed.

11. Other Matters

- a. None.

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 18th May 2026 at 7.00pm at Freethorpe Village Hall following Annual Parish Meeting.

Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: None.