

FREETHORPE PARISH COUNCIL
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AGENDA for the Parish Council meeting 30th March 2026 7pm

To Parish Councillors,

You are hereby summoned to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A. Moll, Parish Clerk 27th March 2026

Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business, which all relate to the evaluation and selection of a supplier for the Freethorpe Village Hall Solar Project:

1. To consider apologies for absence

Paul Bacon

2. Completion of Evaluation of Village Hall Solar Panel Bids

- a. To compare the dimensions of the two preferred bids and score them
- b. To compare the warranties of the two preferred bids and score them
- c. To compare the costs of the two preferred bids and score them
- d. To compare the benefits of the two preferred bids and score them
- e. To compare the performance & maintenance of the two preferred bids and score them
- f. To compare the installation of the two preferred bids and score them
- g. To compare the evidence of the two preferred bids and score them

3. Selection of supplier

- a. To double check whether the evaluation has resulted in a winning bid that will deliver the optimal solution for our requirements
- b. To double check whether the installation process of the winning bid will work for us.
- c. To reach a consensus and confirm the selection

4. Prerequisites

- a. To review and confirm timescales for the plan
- b. To agree the details for the Asbestos Survey and authorise ordering from ID Asbestos as the recommended company.
 - Full address
 - Floor plans (if available)
 - Description of internal rooms (if floor plans not available)
 - Photographs (a few internal / external photos would be really helpful)
- c. To authorise the clerk to arrange an EICR with the cheapest quote from an independent electrician [EICR - Electrical Installation Condition Reports | Energy Performance Certificate](#)
- d. To agree practical arrangements regarding keys and access for the above.
- e. To agree representation at supplier kick-off meeting.

5. Other Matters relating to the Solar Panels Project

- a. None