

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 18th May 2026 7.10pm

To Members of the Public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A.Moll, Parish Clerk 11th May 2026

1. To consider apologies for absence

Paul Bacon, Andrea Rowlands

2. Annual Parish Council Meeting Items

- a. Acceptance of Office – forms to be signed, witnessed by clerk
- b. Election of Chairman
- c. Election of Vice-chairman
- d. General Powers of Competence – adopted in 2023, continuation to be confirmed.
- e. Review and approval of Standing Orders, Financial Regulations and other policies
- f. Appointment of roles & representatives – Village Hall Committee, Armed Forces Champion, NALC Rep, Cluster Rep, Internal Finance Checks.

3. Public Forum

- a. County Councillor Report – news update <https://www.norfolk.gov.uk/43979>
- b. District Councillor Report **(GN)**
- c. Tree & Conservation Advisor Update **(JF)**
- d. Norfolk Police <https://www.norfolk.police.uk/area/your-area/norfolk/broadland/acle/about-us/crime-map>
- e. Norfolk Association of Local Councils update – for info.
- f. Broads Authority Broads Plan Review – comments submitted.
- g. Cluster Meeting update **(MB)**; and to note next Cluster Meeting is booked for 29th September 2026 7pm at Freethorpe Village Hall.
- h. Public Items

4. Declaration of interest for items on the agenda and applications for dispensation

5. To approve the minutes of the meeting held on Monday 20th April 2026

6. Matters arising from the previous meeting

- a. (2b) Beech hedging idea for the Play Area? (DL)
- b. (5b) Tools for school gardening (JF/AR) – item 7b(1) refers.
- c. (10a) Analysis of speeding data (AM/MB)
- d. (10j) EVCP publicity – check ZAPMAP (AM) – done.
- e. Other matters arising.

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:
 - (1) Mr A & Mrs MC Moll **£169.09**, reimbursement for tools (Brundall Hardware)
 - (2) Norse Eastern Ltd. **£1,873.07**, Inv SI2008613, Grounds maintenance (1)
 - (3) Green Solar Footprint Limited **£8,728.21**, Inv 2994, materials deposit
 - (4) Norfolk Association of Local Councils **£263.69**, inv 2909, annual subscription
 - (DD1) HMRC **£55.60** PAYE
 - (DD2) Information Commissioner's Office **£47.00**, annual data protection fee
 - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- c. To note receipts as follows:
 - (1) Broadland District Council **£9,376.00**, precept (1)

- d. Application to change bank – in progress
- e. To review and approve the annual insurance renewal, premium **£619.60**, and authorise a direct debit instruction for payment of that amount.

8. Clerk's Report & Correspondence

- a. Village Hall update (**DL**)
- b. Walpole Almshouses – resignation of Trustee/Secretary – update and next steps
- c. Complaint by resident to MP about Wickhampton Pond maintenance and rodents.
- d. Report on conservation work carried out by TCV at Wickhampton 20th April.
- e. Community champions - Jason Cooper & Freethorpe FC - Volunteer of the year

9. Planning

- a. New applications – BA/2026/0112 Windows 1 Church Farm Cottages Wickhampton.
- b. Decisions – none.
- c. Enforcements – note one open case.

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – shared for information.
- b. Play Area Inspections – note that our inspector is retiring after the annual inspection in June. Replacement will need to be obtained.
- c. Wickhampton Pond –It is suggested that a sub-committee is held after Parish Council on 15th June to consider a draft proposal for removal of the crassula.
- d. Solar Panels for Village Hall – supported by the Lottery Community Fund - in progress, scheduled for 27th May – 5th June.
- e. Pump Repairs –awaiting guidance from Broadland re. Listed Building Consent. Broadland have advised that CIL money cannot be used for the work, would have to come from grants and reserves.
- f. Football pitch improvement project – in progress, seeding last week, drainage and weed reduction activities due in the autumn.
- g. MUGA – carry forward
- h. Local Cycling & Walking Infrastructure Plan – carry forward
- i. EVCP – publicity plan to be discussed.

11. Other Matters

- a. None.

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 15th June 2026 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: Solar Panel Project Review if needed.