

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 15th June 2026 7pm

To Members of the Public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A.Moll, Parish Clerk 8th June 2026

1. To consider apologies for absence

John Fleetwood

2. Annual Parish Council Meeting Items

- a. Acceptance of Office – forms to be signed, witnessed by clerk
- b. Election of Chairman
- c. Election of Vice-chairman
- d. General Powers of Competence – adopted in 2023, continuation to be confirmed.
- e. Review and approval of Standing Orders, Financial Regulations and other policies
- f. Training Needs Analysis
- g. Appointment of roles & representatives – Village Hall Committee, Armed Forces Champion, Internal Finance Checks.

3. Public Forum

- a. County Councillor Introduction and Report – to note letter of introduction from new councillor and letter of thanks to Cllr Lana Hempsall.
- b. District Councillor Report (**GN**)
- c. Tree & Conservation Advisor Update (**JF**)
- d. Norfolk Police <https://www.norfolk.police.uk/area/your-area/norfolk/broadland/acle/about-us/crime-map>
- e. Norfolk Association of Local Councils update – for info.
- f. Broads Authority Broads Plan Review – to note comments submitted.
- g. Cluster Meeting update (**MB**); and to note next Cluster Meeting is booked for 29th September 2026 7pm at Freethorpe Village Hall.
- h. National Emergency Briefing – to consider hosting at Village Hall.
- i. Annual Parish Meeting – reports provided by village organisations.
- j. Public Items

4. Declaration of interest for items on the agenda and applications for dispensation

5. To approve the minutes of the meeting held on Monday 20th April 2026 and the cancellation record of the meeting on Monday 18th May

6. Matters arising from the previous meeting

- a. (2b) Beech hedging idea for the Play Area? (DL) – no longer required.
- b. (5b) Tools for school gardening (JF/AR) – purchased.
- c. (10a) Analysis of speeding data (AM/MB) – ongoing.
- d. (10j) EVCP publicity – check ZAPMAP (AM) – done.
- e. Other matters arising.

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:

Backdated approval of payments made due to cancellation of last meeting

- (1) Mr A & Mrs MC Moll **£169.09**, reimbursement for tools (Brundall Hardware)
- (2) Norse Eastern Ltd. **£1,873.07**, Inv SI2008613, Grounds maintenance (1)
- (3) Norfolk Association of Local Councils **£263.69**, inv 2909, annual subscription
- (4) ID Asbestos Ltd. **£750.00** Inv 76320, asbestos survey Freethorpe Village Hall

(BANK) Bank charges **£9.98**

(DD1) HMRC **£55.60** PAYE

(DD2) Information Commissioner's Office **£47.00**, annual data protection fee

(SO1) Calica Computer Solutions **£30.00** - Speed machine management

(SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.

Approval of new payments this month

(5) Green Solar Footprint Limited **HOLD** £8,728.21, Inv 2994, materials deposit

(6) Norfolk Association of Local Councils **£86.88** Inv 3151 Website Hosting

(7) Countrystyle Recycling Ltd. **£24.00** Inv I57260 Bottle bank May 2026

(8) Norse Eastern Ltd. **£1,821.11** Inv SI2010293, Grass seeding (S106)

(SO1) Calica Computer Solutions **£30.00** - Speed machine management

(SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.

c. To note receipts as follows:

(1) Broadland District Council **£9,376.00**, precept (1)

d. Application to change bank – in progress

e. *To review and approve the annual insurance renewal, premium **£619.60**, and give backdated authorisation for a direct debit instruction for payment of that amount.*

8. Clerk's Report & Correspondence

a. Village Hall update (DL)

b. Walpole Almshouses – resignation of Trustee/Secretary – update and next steps

c. Complaint by resident to MP about Wickhampton Pond maintenance and rodents.

d. Report on conservation work carried out by TCV at Wickhampton 20th April.

e. Community champions - Jason Cooper & Freethorpe FC – nominated for Healthy & Active award

f. Lorries speeding on the Common – reported, no further feedback (AM)

g. Fundraising event for East Anglia Air Ambulance at Wickhampton on 6th June (AM)

9. Planning

a. New applications – for information, BA/2026/0112 Windows 1 Church Farm Cottages Wickhampton.

b. Decisions – none.

c. Enforcements – note one open case.

d. Notice from Broadland on adoption of regulations for street names and numbers.

10. Update on Ongoing Matters and Projects

a. Speed management statistics – shared for information.

b. Play Area Inspections – note that our inspector is retiring after the annual inspection in June. Replacement will need to be obtained.

c. Wickhampton Pond – a sub-committee to be arranged to consider a new proposal for removal of the crassula.

d. Solar Panels for Village Hall – supported by the Lottery Community Fund - in progress, Village Hall Chair and Green Solar to meet to finalise design and installation.

e. Pump Repairs – to be reviewed with Broadland.

f. Football pitch improvement project – in progress, seeding done, drainage and weed reduction activities due in the autumn.

g. MUGA – carry forward

h. Local Cycling & Walking Infrastructure Plan – carry forward

11. Other Matters

a. None.

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 20th July 2026 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: Solar Panel Project Review; Clerk Job Description.