

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
freethorpe-pc.gov.uk

AGENDA for the Parish Council meeting 20th July 2026 7pm

To Members of the public,

You are hereby invited to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A.Moll, Parish Clerk 7th July 2026

1. To consider apologies for absence

None

2. Annual Parish Council Meeting Items

- a. Acceptance of Office – forms to be signed, witnessed by clerk
- b. Election of Chairman
- c. Election of Vice-chairman
- d. General Powers of Competence – adopted in 2023, continuation to be confirmed.
- e. Review and approval of Standing Orders, Financial Regulations and other policies
- f. Training Needs Analysis
- g. Appointment of roles & representatives – Village Hall Committee, Armed Forces Champion, Internal Finance Checks.

3. Public Forum

- a. County Councillor Report (**JT**)
- b. District Councillor Report (**GN**)
- c. Tree & Conservation Advisor Update (**JF**)
- d. Norfolk Police <https://www.norfolk.police.uk/area/your-area/norfolk/broadland/acle/about-us/crime-map>
- e. Fire Risks – to note publicity from the Norfolk Resilience Forum and any comments.
- f. Public Items

4. Declaration of interest for items on the agenda and applications for dispensation

5. To approve the minutes of the meeting held on Monday 15th June 2026

6. Matters arising from the previous meeting

- a. (2h) EVCP car payment (AM) – raised with Anglia Car Charging.
- b. (2h) Possibility of school tidying the Pump (AR)
- c. Other matters arising.

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:
 - (1) Green Solar Footprint Limited **£5,580.30**, Inv 2994, materials deposit
 - (SO1) Calica Computer Solutions **£30.00** - Speed machine management
 - (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
 - (BANK) Bank charges **£4.99**
- c. To note receipts as follows: None
- d. Application to change bank – decision paper - for **approval**

8. Clerk's Report & Correspondence

- a. Village Hall update (**DL**)
- b. Four Minutes files (1952-2022) to deposit with Norfolk Records Office 21/7 – for approval
- c. Digitisation of the Annual Governance & Accounting Return – for information
- d. Mindful Towns & Villages – update and invitation to attend next course
- e. Norfolk Association of Local Councils update – for information
- f. Request to consider co-option – for information and consideration for decision at September meeting

9. Planning

- a. New applications –none.
- b. Decisions – none.
- c. Enforcements – no open cases.
- d. Greater Norwich Local Plan 2045 – Notice of Intention – for information

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – shared for information. To discuss the resident concern about reduced visibility caused by the speed machine on Chapelfield.
- b. Play Area Inspections – decision paper - to approve appointment of a new inspector for annual/quarterly inspections – for **approval**
- c. Wickhampton Pond – to consider (a) application to Anglian Water for grant and (b) to arrange a sub-committee meeting to decide on a proposal for removal of the crassula, with approval to spend £1,080 on work by The Conservation Volunteers if sub-committee agrees the proposal.
- d. Solar Panels for Village Hall – supported by the Lottery Community Fund – to note project update and installation planned for w/c 3rd August.
- e. Pump Repairs – carry forward.
- f. Football pitch improvement project – in progress, seeding done, drainage and weed reduction activities due in the autumn.
- g. MUGA – carry forward
- h. Local Cycling & Walking Infrastructure Plan – carry forward

11. Other Matters

- a. None.

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 21st September 2026 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: Clerk Job Description.