

FREETHORPE PARISH COUNCIL
serving Freethorpe and Wickhampton
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AGENDA for the Parish Council meeting 21st September 2026 7pm

To Parish Councillors,

You are hereby summoned to attend this meeting at Freethorpe Village Hall for the purpose of transacting the following business:

A.Moll, Parish Clerk 15th September 2026

1. To consider apologies for absence

Grant Nurden

2. In memoriam

- a. The late Paul Crisp – to reflect on his contribution to the Parish Council.

3. Public Forum

- a. County Councillor Report (**JT**), and also letter from Deputy Leader
- b. District Councillor Report (**GN**)
- c. Tree & Conservation Advisor Update (**JF**)
- d. Norfolk Police www.norfolk.police.uk/area/your-area/norfolk/broadland/acle/about-us/crime-map
- e. Norfolk ALC update – for information
- f. Public Items

4. Declaration of interest for items on the agenda and applications for dispensation

5. To approve the minutes of the meeting held on Monday 20th July 2026

6. Matters arising from the previous meeting

- a. (7f) S106 funding for Bowls Shed (AM) – funding confirmed and shed bought.
- b. (8f) Further information re. co-option request – provided, **for decision** on co-option.
- c. (10a) Price for moving speed machine post on Chapelfield (AM) – carry forward.
- d. (10b) Play area inspection insurances to be confirmed (AM) – circulated by email.
- e. Other matters arising.

7. Finance

- a. To review and **approve** the monthly finance update.
- b. To authorise payments as follows:

Three cheques signed by Chair & Vice-chair in August to meet due dates:

- (1) Countrystyle Recycling Ltd **£12.00**, Inv I74748, bottle banks July
- (2) C&C Sheds & Timber Supplies £850 Inv 19/08/2026, bowls shed
- (3) Green Solar Footprint Limited **£11160.81**, Inv 3106 solar panels

New payments to approve

- (4) Countrystyle Recycling Ltd **£12.00** Inv I77826 Bottle banks August
- (5) PKF Littlejohn LLP **£252.00** Inv SB20260820 External audit
- (6) Prevent Fire Limited **£718.68** Smoke detector for solar panels
- (7) The Sign Shed Ltd – to follow – plaque for solar panels
- (8) Freethorpe Village Hall TBC subject to item 7e
- (SO1) Calica Computer Solutions **£30.00** - Speed machine management
- (SO2) Mr A & Mrs MC Moll **£207.33** - Clerk Salary.
- (BANK) Bank charges **£4.99**

- c. To note receipts as follows:

- (1) Broadland District Council **£2367.59** Section 106 payment

- d. Application to change bank – submission form - for **approval**
- e. Application for donation from Freethorpe Village Hall – for **decision**
- f. Current balances of CIL and S106 – for information

- g. External audit – to note the approval of the accounts
- h. Donation request from Ormiston Families in Norfolk – for **decision**

8. Clerk's Report & Correspondence

- a. Broadland Help Hub visit to Village Hall on 1st October – for information
- b. Community Climate Action Training – for information
- c. Village Hall update (**DL**)

9. Planning

- a. New applications –none.
- b. Decisions – none.
- c. Enforcements – no open or recently closed cases.

10. Update on Ongoing Matters and Projects

- a. Speed management statistics – shared for information. Note that one of the machines has been working but not downloading the data correctly. To be referred to supplier if problem persists.
- b. Play Area Inspections – to note quarterly inspection in September 14th.
- c. Wickhampton Pond – awaiting update on grant application to Anglian Water. Information has also been sent to Councillor Jan Davis for advice on possible funding support.
- d. Solar Panels for Village Hall – supported by the Lottery Community Fund – to note project update and approve closure of the project.
- e. Pump Repairs – carry forward.
- f. Football pitch improvement project – seeding done, drainage, weed reduction and scarifying activities due in the autumn.
- g. MUGA – carry forward
- h. Local Cycling & Walking Infrastructure Plan – carry forward

11. Other Matters

- a. None.

12. Councillor Reports and Items for the Next Agenda

13. Date of Next Meeting: Monday 19th October 2026 at 7.00pm at Freethorpe Village Hall.

14. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following item of business: To plan shortlisting and interviews for the new Clerk.